



ST. JOSEPH COUNTY

ESTABLISHED 1830

TOM DIXON
Chairman

AMY ROLFES
Secretary

CHARLES LEONE

Member

ELECTION BOARD

October 16, 2023

11:00 AM

Minutes for 10/16/2023 Meeting

1. Call to order

Present are:

Kim Riskovitch-Election Clerk

Trisha Carrico-Chief Deputy

Diana Hess-SJC Dems

Pam Claeys- citizen

Donna Hurley-Voter's Registration

Judy Bradford- League of Women Voters SBA

Nick Abernathy- RBM

Chris Lyle- Lead Voting Machine Tech

Joe Rice- County Clerk's Office

Andrew Jones- Attorney

Deb Fleming- County Commission

Katerina Carter- Archives

2. Pledge of Allegiance

3. 1st item- Approval of prior meeting minutes

- Tom Dixon entertained a motion to approve the minutes from the meetings held on Sept. 26th and Oct. 3rd.
- A motion was made and seconded.
- The motion carried unanimously.

4. Next Item- Grant application

- Amy Rolfes stated the Indiana Secretary of State has put out a \$2 million Grant opportunity for election security and election improvements.
- Amy Rolfes made a motion to put in a grant to the Secretary of State's office for election security.
- Chuck Leone seconded and added a point of inquiry.
 - The needs and costs still need to be determined which is why the request is for a general approval for going for a grant.

- Chuck Leone added it would be consistent with the recommendations given by the representative from the Department of Homeland Security.
 - Amy Rolfes stated nothing was finalized, and the grant is not due until the end of October.
 - The board put it to a vote, and the matter carried unanimously.
5. Other business- Election Archives
- Kim Riskovitch and Katerina Carter, the Director Archivist for St. Joseph County, explained the situation, and why the request to destroy 376 boxes was made.
 - Tom Dixon asked Katerina Carter to clarify the term “Destroyed”. She stated it meant shredded.
 - Chuck Leone asked if these boxes only contained Poll Books. Katerina Carter clarified that 324 boxes contained Poll Books, and 51 are old election card verification mailings, 10-day lists, and general office files.
 - Katerina Carter stated some of the contents within the boxes date back to 1932 and would like to keep 2% of the contents for samples/historical reasons.
 - There was a question regarding “Card markings” and Kim Riskovitch answered it.
 - Dianna Hess asked for the start dates and end dates of the boxes. The answer was 1932- close to 2018 when the county went electric.
 - A motion was made to proceed as the Archivist recommended. It was seconded and carried unanimously.
6. Other business- Vote Center Status updates
- Chris Lyle gave an update regarding the vote centers and the voting machines.
 - Chuck Leone asked if the set up at Walt Disney school has been reconfigured. Chris Lyle stated he would be following up with the school regarding an alternative situation.
 - Trisha Carrico stated they have been unable to contact certain vote centers. They will reach out one more time. Afterwards, the matter will be deferred to Andrew Jones, the Election Board attorney.
7. Public Comment
- Pam Claeys asked a question regarding straight ticket voting and if it affected “At large” questions. She also asked about double checking signatures on ballots, and if there was an update on “Travel Board”.
8. Next meeting scheduled for October 23rd at 11:00 A.M.
9. Tom Dixon entertained a motion to adjourn, it was seconded, and carried unanimously.
10. Adjourned.