

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
BEN HORVATH, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

TELEPHONE 574-235-9635
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June 25, 2021

St. Joseph County
Election Board Meeting
11:00 AM

Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Ben Horvath, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Dave Smith-Machine Tech
Debbie Ladyga Block-Democratic Co Party Chair
Jennifer Bybee-Voters Registration
Aisha Avance-Voters Registration
Amanda Govaert Konrath-Voters Registration
Zach Potts-Republican Party Chair
Murray Winn-Mishawaka GOP
Brandi Ecker-Legal
Susan Baxmeyer-Republican Co Party Chair
Mark Torma-Democratic Party Chair
Keith McGinnis-RBM
Kim Riskovitch-Republican Member Voter Registration
Muhammad Shabazz-Democratic Member Voter Registration
Lana Cleary-Deputy Clerk
Penny Stratton-Election Clerk

1. Approval of Minutes from 12/23/20 meeting.

Catherine moves to approve the minutes from 12/30/20 meeting. So, moved by Rita Glenn, seconded by Catherine Fanello. So, ordered. Minutes stand approved.

Benjamin Horvath is formally announced as new Republican Board Member.

Old Business

2. None

New Business

Vote Centers

3. St. Joseph County currently has 42 Vote Centers. The Board is looking at options to expand the number of Vote Centers. Catherine would like to finalize the Vote Centers for the 2022 Elections by October 31, 2021. All changes must be by unanimous vote. The Election Board is looking to have a dedicated operations person for the Vote Centers. The Election Board will review all current and future Vote Centers from an operational and security standpoint. The Election Board is requesting that both parties go through existing lists and see what works and what doesn't for the Vote Centers. Items to consider for Vote Centers include ADA compliant, internet access, etc., and that school graduations will not be taking place. Each new and or current Vote Center must be reviewed for operational and security issues. Another consideration will be the amount of equipment we have for each Vote Center. Phone calls need to be made by Voters Registration to each Vote Center to confirm that they will continue to be a Vote Center. Catherine states this must be done now. Penny can assist, if needed. The Election Board asks VR to request the gym at each Vote Center. Catherine requests everyone come back with their thoughts on the list by the next Election Board Meeting. Kim R. recommended placing a Vote Center in each township. Ben states he heard concerns about the SW section of the county having adequate Vote Centers. Rita asks if Fire Stations will be considered for Vote Centers. Rita also states that there will be redistricting and those will come out in October. Catherine stated that shouldn't be an issue. Muhammad suggests adding eight Vote Centers. Debbie Ladyga Block suggests that going forward there be a Vote Center in each town, especially North Liberty. Murray states it is important to consider all school districts and to remember the Primary and General Election are in two different school years. Debbie Block stated that Penn Harris Madison and John Glenn are open on election day. She thinks a letter with a personal phone call is in order. Catherine wants personal contact and then a letter.
Early Vote Centers. Catherine states both County City and County Services Building were Early Vote Centers. Mishawaka City Hall was suggested as a possible early Vote Center for the last two weeks of early voting in the county during the general election 2022. Mishawaka City Hall will be completed next summer. There are security and equipment concern with utilizing this proposed third early Vote Center that needs to be investigated.
It was stated that the Election Board received many compliments on training during the last election. The Election Board is always striving to improve training.
4. RBM Invoice
RBM is submitting their invoice for the yearly service/software/hardware contract. Keith McGinnis states the warranty on licensing and maintenance was carried over through this year. Keith states the yearly maintenance on the machines will be performed in October 2021. Keith states that procedures will need to be put into place if there is a possibility of counting early vote by mail or in person, but not tabulating the results. Keith states there aren't any new statues that will affect the Vote Centers.

Software has been certified. There will be a software update to the OVO's. Total amount of invoice approved for payment is \$193,522. Motion to approve invoice for payment. So, moved by Rita. Seconded, by Ben

Voter Registration Cards

5. Card registration bin is broken. Voters Registration asked if it was ok if they did not print BMV/online cards and if they could keep the current cards that they have on file for the voter. Catherine believes that is a party question, in cooperation with the State Election Board. She requests the parties discuss with Voter's Registration and bring discussion back to the next election board meeting.

Public Comment

6. Dave Smith stated there still isn't any resolution to the apple registration issue between Sysco and Knowink and the Apple iPads. The technicians wish to install Apple Management to the iPads; however, they haven't been informed what needs to be done to accomplish this. Dave brought up the iPad buyback program for when the existing iPads become obsolete. Currently, we are awaiting the new operating system that will be in place for the iPads. Dave states at some point we will need to update these poll pads. His suggestion is to utilize existing inventory through the 2022 elections. The goal is to update the iPads for the 2023 elections.

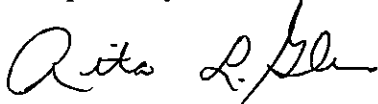
Rita states January 5, 2022 is the first day of declaration of candidacy. The County Clerk will post CAN 2 forms online. However, the clerk's office will not police these forms or give any advice on the forms or financials. Candidates are encouraged to contact the Indiana Election Division or their party if they have questions. The Clerk's office will not be passing out election packets to candidates. It is the candidate's responsibility to fill out and turn in the proper forms for candidacy.

The Board requests emailing Penny with any agenda items for the next Election Board meeting.

Next Election Board meeting set for July 30, 2020 at 11 AM.

The Chairman makes a motion to adjourn at 2:10 PM.

Respectfully submitted,



Rita L. Glenn, Secretary
St. Joseph County Election Board

rlg/lrc