

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on June 21, 2022 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAAYER

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

Opening of proposals-reroof of the St. Joseph County Archives building.

Brian Davidson, Building Engineer, offices in the basement.

Wolf Commercial roofing South Bend, IN.	\$383,159.00
Slate Roofing and Sheet Metal Co. South Bend, IN.	\$384,420.00
Middle Engineering South Bend, IN.	\$478,200.00
Reliable Roofing and Const. South Bend, IN.	\$241,579.31

*See building engineer for alternative bids

Mr. Dieter moved to accept the above request and turn it over to review as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)

IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Mr. Dieter moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

B)

BUSINESS OF THE MONTH (May)

Fat Boys Creamery

C)

YOUTH OF THE MONTH (May)

Eagle Scout Class

D)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

BILL NO. ORDINANCE NO.

75-22 70-22
Salary amendment-Health Department

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

71-22 71-22
Salary amendment-Building Maintenance

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

73-22 72-22
Salary amendment-Human Resources

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

74-22 73-22
Salary amendment-Human Resources

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

82-22 74-22
Salary amendment-Ducomb Center

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

77-22 75-22
Salary amendment-Ducomb Center

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

78-22 76-22
Salary amendment-Probate Court

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

79-22 77-22
Salary amendment-Adult Probation

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

80-22 78-22
Salary amendment-Adult Probation

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

81-22 79-22
Salary amendment-Sheriff

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

69-22 80-22
Monthly transfers and appropriations

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

E)
IN THE MATTER OF APPROVING
OF RADDE SECURITY SERVICES
SECURITY CONTRACT

This is for security in the County City Building and some changes that are forthcoming

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

F)
IN THE MATTER OF APPROVING
A RELEASE OF TEMPORARY
HIGHWAY EASEMENT AT
DOUGLAS RD/SR 23

This was needed for work in the area, contractually we had to release it on behalf of the property owner once we were done.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

G)
IN THE MATTER OF APPROVING
SUPPORT IN GRANT AGREEMENT
-2022 VICTIMS OF CRIME

Bob Risenhoover, Office on the 10th floor.

We have a new requirement for any VOCA or STOP grants. This requires anybody receiving these grants to get pre-certification of anybody dealing with individuals under the age of 18. We have to do background checks for any employees, contractors, anybody that's dealing with the kids. This includes criminal background checks and fingerprint checks. We have been doing this with the child support group for the last 2-3 years.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

HUMAN RESOURCES
IN THE MATTER OF APPROVING
AN EMPLOYMENT CONTRACT
FOR IT DIRECTOR

Kim Karkiewicz, Human Resources Director, offices on the 7th floor.
This contract has been viewed by County Council and met with there approval.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

BUILDING DEPARTMENT
IN THE MATTER OF APPROVING
PERMISSION FOR SOLICITATION
OF BIDS FOR DEMOLITION OF
CONDEMNED PROPERTIES

Phil Garrett, Council for the Building Department, South Bend, IN.
We are here today to seek permission to obtain bids to demolish the properties discussed
in last weeks meeting.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

HEALTH DEPARTMENT
IN THE MATTER OF APPROVING
TO APPLY FOR GRANT FUNDS
THROUGH INDIANA DEPARTMENT
OF HEALTH TO PROMOTE THE
COVID 19 VACCINE AND
CONDUCTING RESEARCH TO REACH
HARD TO REACH POPULATIONS

Amy Ruppe, Administrator, offices on the 8th floor.
The grant cycle would be from July 1, 2022, through June 30. 2023. There is no matching
grant.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

IN THE MATTER OF APPROVING
A SERVICE AGREEMENT WITH
CIVIC CANOPY

This is to develop a training program for our department.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

INFRASTRUCTURE PLANNING AND GROWTH:

CONSENT AGENDA

Development / Subdivision Requests
Description 1. Irrevocable Letter of Credit– The Hills at St. Joe Farms Section 1 & 2
Special Events Requests
Description
Traffic Regulatory Requests
Description 1. Stop sign on Cresswell Drive at Alleiton Drive 2. Establish speed limit on two pieces of Brick Rd-Laurel Rd to SR 933 to Hollyhock Rd

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined. Motion seconded by Dr. Fleming. Motion adopted by a 2-0 vote.

Sky Medors, County Engineer, offices on the 7th floor.

A)
IN THE MATTER OF APPROVAL
OF BID AWARD APPROVAL-
COMMUNITY CROSSINGS MATCHING
GRANT MAINTENANCE ASPHALT
OVERLAY

We recommend that this be awarded to Milestone Contractors North in the amount of \$4,141,000.00.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined. Motion seconded by Dr. Fleming. Motion adopted by a 2-0 vote.

B)
IN THE MATTER OF APPROVAL
OF QUOTE AWARD CATCH BASIN
REPAIR TO HRP CONSTRUCTION

We recommend that this be awarded to HRP in the amount of \$59,850.00.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined. Motion seconded by Dr. Fleming. Motion adopted by a 2-0 vote.

C)
IN THE MATTER OF APPROVING
CHANGE ORDER #1-R & S 92101-S
MISCELLANEOUS ROAD RESURFACING/
REHABILITATION VARIOUS ROADS
WITHIN DISTRICTS I, II, III

This represents an increase of \$131,055.17 covering hazardous condition repairs to three separate roads.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

D)
IN THE MATTER OF APPROVING
TO NEGOTIATE TOWING CONTRACTS
FOR CODE ENFORCEMENT PROGRAM

Abby Wiles, Area Plan Director, offices on the 11th floor.

It is requested that we negotiate contracts for services with City Wide Towing, Hamilton Towing, and Tony's Mobile Services.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

E)
IN THE MATTER OF APPROVING
A PROFESSIONAL SERVICES
AGREEMENT-IVERSON GROVE-
APPRAISAL FOR PINE ROAD
PROPERTIES

Bill Schalliol, Executive Director of Economic Development, offices on the 11th floor.

The proposal is in the amount of \$2000.00.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

F)
IN THE MATTER OF APPROVING
A PROFESSIONAL SERVICES
AGREEMENT-STEVE SANTE-
APPRAISAL FOR PINE ROAD
PROPERTIES

Bill Schalliol, Executive Director of Economic Development, offices on the 11th floor.

The proposal is in the amount of \$1800.00.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

G)
IN THE MATTER OF APPROVING
A PROFESSIONAL SERVICES
AGREEMENT-COGEN INDUSTRIAL
PARTNERS-IEC MASTER DEVELOPMENT
CONSULTING AGREEMENT

Bill Schalliol, Executive Director of Economic Development, offices on the 11th floor.

We are looking to expand our relationship with Cogent Industries as we see an increase in projects, not only in the IEC but also in some other sites. Expanding our bench in our office to complement what the Chamber is doing but also to expand some outward facing services that's what this proposal would do. We have been working with them on various projects. The proposal is to provide services at a monthly rate not to exceed \$5000.00 per month this would be through June 2023.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

H)
IN THE MATTER OF APPROVING
A PROFESSIONAL SERVICES
AGREEMENT-COGENT INDUSTRIAL
PARTNERS-SIOR EVENT SPONSORSHIP

Bill Schalliol, Executive Director of Economic Development, offices on the 11th floor.

Attached to this memorandum is an invoice associated with the co-share sponsorship of an event during the upcoming Society of Industrial and Office Realtors (SIOR) to be held on the campus of the University of Notre Dame on August 25th and 26th. The cost of the sponsorship and event is \$20,000 and will be shared between Cogent Industrial Partners, JLL, the Antero Group, and the St. Joseph County our cost is \$5000.00. Redevelopment Commission. As a backdrop, SIOR, the premier Industrial Real Estate organization within the United States is co-hosting a conference in partnership with Notre Dame. Attendees will be all the top brokers within the Great Lakes district. This is a perfect storm event to kick off the IEC branding and marketing. We are planning to use this rare opportunity to showcase the region to some of the top attending industrial brokers via a helicopter market tour. Proposed data points shall include the South Bend International Airport and the adjacent industrial land, the Renaissance District/Union Station, Navistar Proving Grounds, the Indiana Enterprise Center the University of Notre Dame. We anticipate this to be a 15-minute ride assuming all arrangements can be completed in time. The Redevelopment Commission approved this agreement at their meeting on June 14th.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

OLD BUSINESS:

None

PUBLIC COMMENTS:

Kim Karkiewicz, Human Resources Director, offices on the 7th floor.

I would like to invite everyone to the job fair that we are doing. It is our second annual and it will be on June 28th from noon until three in the lobby of the County City Building.

There being no further business to come before the Board at this time, Dr. Fleming asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 2-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.