

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on April 19, 2022 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**B)
BUSINESS OF THE MONTH(January)**

Armando's Barber Shop

**C)
BUSINESS OF THE MONTH(March)**

Bishop and Bae's

**D)
CITIZEN OF THE MONTH**

Debra Durall

**E)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL**

BILL NO. ORDINANCE NO.

43-22 51-22
49-22 52-22

Establishing Health Department salaries.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

44-22 53-22

Establishing Superior Court salaries.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

45-22 54-22

Establishing PSAP salaries.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

47-22 55-22

Establishing IT Manager salaries.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

42-22 56-22

Monthly transfers and appropriations.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

48-22 57-22

Circuit and Superior Court technology upgrades.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

Amy Ruppe, Financial Manager, offices on the 8th floor.

HEALTH DEPARTMENT:
IN THE MATTER OF APPROVING
TO APPLY FOR A GRANT THROUGH
THE IDOH FOR FUNDS TO SUPPORT
IMMUNIZATION SERVICES

This is a grant to support the immunization efforts in our clinic.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
OF A CONTRACT WITH TRILLIANT
TO PROVIDE HIPAA TRAINING
FOR 20 NEW EMPLOYEES

This is a continuation of a contract we have had for the past 3 years. This has an autorenewal and we have reduced this down to just the new employees within the Department.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
A CONTRACT BETWEEN ST. JOSEPH
COUNTY DEPARTMENT OF HEALTH
AND UNITED STATES DEPARTMENT OF
INTERIOR FOR THEIR US GEOLOGICAL
SURVEY JOINT FUNDING AGREEMENT
FOR WATER SOURCE INVESTIGATIONS

This is a yearly contract and is split with the Surveyor.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
A CONTRACT WITH ALL AMERICAN
ENTERTAINMENT FOR THE BIRTH
EQUITY CONFERENCE

We would like to enter into this contract for the birth equity conference that is being hosted by our Hope unit which is our Health outreach promotion and education unit.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
A LEASE AGREEMENT WITH
MISHAWAKA FOOD PANTRY

This lease would be from April 1, 2022-August 20, 2022 at a rate of \$100 per month.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

INFRASTRUCTURE PLANNING AND GROWTH:

Development / Subdivision Requests
Description 1. Irrevocable Letter of Credit Cash-In – Inverness Woods Section One
Special Events Requests
Description
Traffic Regulatory Requests
Description

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

Sky Medors, County Engineer, office on the 7th floor.

A)

IN THE MATTER OF APPROVAL
OF A BID AWARD FOR ST JOSEPH
COUNTY HIGHWAY ANNUAL BID
2022 FUELS, OILS, LUBRICANTS,
AND MISCELLANEOUS MATERIALS

It is recommended that we accept all bids, in the event the low bidder is unable to supply materials when requested. It is further recommended awarding Co-Alliance as the low bidder for all kindred items, and Petroleum Traders Corporation for diesel fuel and Ceres Solutions Cooperative for gasoline.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL
FOR ST JOSEPH COUNTY HIGHWAY
ANNUAL BID 2022 BITUMINOUS
PATCHING MATERIAL

It is recommended that we accept all bids so we can purchase from the low bidder depending on availability.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVING
FOR ST JOSEPH COUNTY HIGHWAY
ANNUAL BID 2022 MISCELLANEOUS
AGGREGATES

It is recommended that we accept all bids so we can purchase from the low bidder depending on availability.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVING
A QUOTE AWARD DAY ROAD
AND BUSH TRAIL QUOTES TO
REPAIR RADAR FEEDBACK AND
FLASHING CHEVRONS

We recommend that this be awarded to Michiana Contracting in the amount of \$70,628.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
ENGINEERING SERVICES PROPOSAL
AS NEEDED AGREEMENT SJCA, INC

This is a not to exceed amount of \$75,000.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVING
ENGINEERING SERVICES PROPOSAL
AS NEEDED AGREEMENT VS ENGINEERING
INC

This is a not to exceed amount of \$75,000.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

Bill Schalliol, Executive Director of Economic Development, offices on the 11th floor.
IN THE MATTER OF APPROVING
PROFESSIONAL SERVICES PROPOSAL
ROCK SOLID TRAIL CONTRACTING

They have been selected to do a feasibility study and conceptual plan for the proposed Wood of Portage Manor Mountain Bike trail, trail facility. This is a project that has been talked about and was submitted as a READI Grant last fall. We are asking for your approval of this contract in the amount of \$9,663.00.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
A PROFESSIONAL SERVICES
PROPOSAL-PARCEL 1-APPRAISAL
IVERSON GROVE

This is an appraisal of 54351 Walnut Road. The cost of the appraisal is in the amount of \$2000.00.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
A PROFESSIONAL SERVICES
PROPOSAL-PARCEL 1-APPRAISAL
APPRAISAL SERVICES

This is an appraisal of 54351 Walnut Road. The cost of the appraisal is in the amount of \$1800.00.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS:

Debra Durall, South Bend, IN.
Recites a verse and talks about Earth week.

Dan Caruso, New Carlisle, IN.
Congratulates Debra on her award and recognition. Talked about Project Honeysuckle Solar Farms and local labor.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.



ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.