

# ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.  
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON  
BEN HORVATH, REPUBLICAN MEMBER  
RITA L. GLENN, SECRETARY

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April 14, 2022  
St. Joseph County  
Election Board Meeting  
11:30 AM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Ben Horvath, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Dave Smith-Machine Technician  
Diana Hess - Democratic Party Chair  
Susan Baxmeyer-Republican Party Vice-Chair  
Judy Bradford – LWV  
Michael Misch – Election Board Attorney  
Muhammad Shabazz - Democratic Member Voters Registration  
Amanda Govaert Konrath -Democratic Member Voters Registration  
Jennifer Bybee-Republican Member Voters Registration  
Amy Rolfes - Candidate  
Lana Cleary-Deputy Clerk  
Penny Stratton-Election Clerk

2. Approval of Minutes. Motion to approve minutes from 04/08/22 meeting. So moved by Ben Horvath. Seconded by Rita Glenn.

Old Business

3. Training –Poll worker. Poll worker letters finalized and sent out. Inspectors’ letters went out yesterday. All other poll worker letters going out today. Poll worker web portal is up and running and utilizes same username and password as 2020 Election. The web portal will have the poll workers training letters on the site. Zoom information will be posted soon. Reminder for poll workers for upcoming training classes will be posted to the website. Power points have been updated. John has poll worker sites updated.
4. Poll worker Update. The Board is hopeful to have enough poll workers for Election Day. If all the poll worker positions aren’t filled by Election Day, the board may have to take the step to close Vote Centers and redirect voters to other Vote Centers.

5. Vote Center update. All but two Vote Centers have not responded to Voters Registration. Dickinson and O'Brien. Voters Registration will reach out to both sites today for confirmation.
6. Vote Center Technicians. Ten to fifteen Vote Center Technicians still needed. Dave Smith is reaching out to the college campuses for technicians.
7. The Board reminds party chairs to remind their candidates that CFA-4 financial reports are due Monday, April 18, 2022, at noon.

New Business

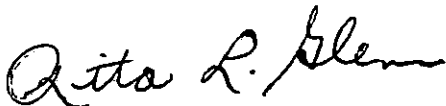
8. Jan Hooten is on the ballot for Greene Township Advisory Board. The Board was informed that she has recently passed away. There are three other candidates on the ballot. One option is to leave her name on the ballot. Susan Baxmeyer inquired procedure to request a new ballot if they voted for Ms. Hooten and wish to choose another candidate. The Board will verify with IED on proper procedure. Once confirmed, this procedure will be sent to the Republican Party.
9. Advertising. The following training sessions/Election Board meetings will be advertised. Election Board meetings will on April 22, 2022, and April 29, 2022, at 1pm. Poll worker training will be at 6 pm on April 20, 2022. Inspector training will be on April 30, 2022, and May 1, 2022. April 22, April 29, and May 1, 2022 will be advertised as Election Board meetings. The Board will recess their meeting on 05/01/22 until Monday, 05/02/22 at 4:30 pm in the Clerk's office. The meeting will then recess until 5AM on May 3, 2022, which is Election Day. The meeting for provisional and certification of the Election will be on 05/13/22 at 11:30 AM.
10. Technicians have processed all OVO and Freedom Votes. The initial round of poll pads has been downloaded. The hot spots have been processed.
11. Central Count procedures to be finalized by the training meeting. Parties to send to Lana by next week lists of Central Count workers.

Public Comment. None.

Motion to adjourn the meeting at 12:09 PM.

Next meeting April 20, 2022, 6:00 PM.

Respectfully submitted,



Rita L. Glenn, Secretary  
St. Joseph County Election Board  
rlg/lrc