

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
BEN HORVATH, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

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April 8, 2022
St. Joseph County
Election Board Meeting
1:00 PM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Ben Horvath, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Dave Smith-Machine Technician
Diana Hess - Democratic Party Chair
Debbie Ladyga-Block-Democratic Party
Susan Baxmeyer-Republican Party Vice-Chair
Judy Bradford-LWV
Pam Claeys-LVW
Michael Misch-Election Board Attorney
Mike Kruk-Citizen
Amanda Govaert Konrath-Democratic Member Voters Registration
Jennifer Bybee-Republican Member Voters Registration
Alison Abbott-Deputy Clerk
Karen Beelaert-Deputy Clerk
Amy Rolfes-Candidate
Cindy Streich-Democratic Absentee Supervisor
Nancy Lindzy-Republican Absentee Supervisor
Nick Abernathy-RBM
Lana Cleary-Deputy Clerk
Penny Stratton-Election Clerk

2. Approval of Minutes. Motion to approve minutes from 03/25/22 meeting. So moved by Ben Horvath. Seconded by Rita Glenn. Motion to approve minutes from 04/01/22 meeting. So moved by Ben Horvath. Seconded by Rita Glenn.

3. Old Business

Training – Absentee and Poll worker. Training letter circulated for review. Letter included fees for poll workers that do not attend training. Inspectors, judges and two clerks shall attend training the weekend before the primary election. This will include the

Republican judge. Letters to be finalized by this Monday. Clerk Poll Worker training will be on April 20, 2022, and on a first come first serve. Verify with John the credentials for poll workers logging in to the website. Verify with Frank that the web address is the same address. John Butler sent the Board the PowerPoint for training. Catherine to go into the PowerPoint and update voiceovers for updated laws. Voters Registration to give list and address labels to Penny to send inspectors letter. Catherine addressed a few items with Absentee supervisors.

4. Poll worker recruitment update. Democrats report 75% poll workers complete. Republicans report 50 spots left to fill for poll workers.
5. Vote Center Update. Mike Misch sent out a letter to the schools that had not sent back a response to Voters Registration. Voters Registration has started receiving responses back. Voters Registration to send Dave Smith list of schools with contact so Dave can set up the Monday before election.
6. Vote Center Technician recruitment. Ten technicians recruited. Dave working on remaining technicians needed for the primary election.
7. Resolution for the delivery team considered to be the bipartisan team. The board asked the party chairs if considering the delivery team to be bipartisan was acceptable, both parties agreed. The drivers will sign an affidavit that the machines were in their sight. There is now an extra form for the ones coming back.
8. Defective report. For Dr. Deb Fleming. Has been corrected. The board to sign order waiving the fees.

New Business

9. Sealing & Delivery of Electronic pollbooks resolution 2022-09. The board approves putting the poll pads in the machines, so they are sealed and locked. Delivered and picked up in the same manner. Motion to approve the resolution for sealing and delivery. So moved by Ben Horvath. Seconded by Rita Glenn.
10. Travel Board starts on 04/14/22. Absentee has contacted all nursing homes and encouraging to have everyone vote by mail as opposed to sending teams out. Alison asked if there are special procedures to go to people's homes. The Board will contact the Indiana Election Division. The Board states that masks should still be provided. Rita will contact Dr. Fox and work with the health department for a written protocol.
11. Parking issue in Mishawaka. Catherine talked to Brian from maintenance and was informed the parking lot issue is still under investigation. Debbie Ladyga Block suggested the Board could use St. Joseph Grade School. Rita to contact the school and request their parking lot be used on Election Day for Voter's parking. Debbie will ask City of Mishawaka if temporary handicap parking can be set up on Spring Street. She

will ask the old bank lot, which is owned by the city, not be ticketed for voters parking in the lot. She suggests signage be put up at the parking lot stating lot is for voters.

12. Rita has been in contact with Lt. Shivley regarding security for Election Day.
13. Machine Demonstrators. It was determined that machine demonstrators are not needed for early voting.
14. Central Count. Question raised if security is needed for Central Count.
15. Election Day Commissioners. The Board requests of each party three-four people to be ED Commissioners. They must be knowledgeable with election law.
16. Central Count instructions. Penny will send to the Board to review. Lana to send to the party's the previous year's Central Count participants.

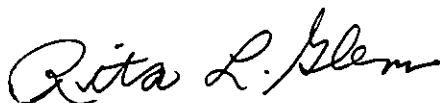
Public Comment

17. Judy Bradford. LWV. Judy asked the Board for more detail on procedure for sealing and delivery of poll books. She wanted to verify this is what the resolution was about. Dave Smith gives an overview of this procedure.
18. Rita gives update on Absentee/Early Voting. Ninety-nine in person voters. Approximately 700 absentee ballots were mailed out. Absentee office has received 138 votes in by mail back.
19. Mike Kruk. He does not believe the SW portion of the county has enough Vote Centers. This area includes Western to Ireland and Michigan to Mayflower. This area encompasses fourteen miles. This area represents the entire 6th district of South Bend. Mike is not a big fan of Vote Centers. Catherine stated she circulated to the parties last summer the list of Vote Centers for their input. She further stated there are also difficulties with parking and ADA requirements. He would like reconsiderations for locations of Vote Centers. The board to look at for the fall and leave open the possibility of adding additional Vote Centers in that area.

Motion to adjourn 2:10 PM

Next meeting April 14, 2022, 11:30 AM.

Respectfully submitted,



Rita L. Glenn, Secretary
St. Joseph County Election Board

rlg/lrc