

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
BEN HORVATH, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

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April 1, 2022

St. Joseph County
Election Board Meeting
9:30 AM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Ben Horvath, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Dave Smith-Machine Technician
Dave Gill – Machine Technician
Diana Hess - Democratic Party Chair
Zach Potts – Republican Party Chair
Susan Baxmeyer-Republican Party Vice-Chair
Amy Rolfes – Candidate
Judy Bradford - League of Women Voter
State rep for pubs
Josh Osbun – Machine Technician
Michael Misch – Election Board Attorney
Muhammad Shabazz-Democratic Member Voter Registration
Jennifer Bybee- Republican Member Voter Registration
Amanda Govaert Konrath – Democratic Voter Registration
Keith McGinnis – RBM
Nick Abernathy – RBM
Mark Peterson – WNDU
Don Schoenfeld - WNDU
Lana Cleary-Deputy Clerk
Penny Stratton-Election Clerk

2. Public Test held and completed. IC 3-11-13-22. CAN-10 was sent to the State for verification.

Old Business

3. Training – Absentee and Poll worker. Election Board compiles 10-15 questions for a test that will be administered to poll workers.

John Butler will need information on poll workers for online test. It was discussed to use their name and address as verification. Board to check with John to set up Zoom options for Saturday and Sunday training. A test will be developed for absentee workers. Ben and Catherine develop the test and Voters Registration will administer to the Absentee personnel.

4. Poll worker letters. Letter will need to be reviewed and brought to the next meeting. Jennifer Bybee and Amanda Govaert Konrath stated they oversee tracking and signing up inspectors for training. Penny will need to be copied on correspondences. Party chairs to give names of poll workers to Voters Registration. Susan Baxmeyer requested that both parties receive names of workers the Board wishes not to ask back to work. Muhammad sent his list to Diana. Update of recruitment of poll workers. The deadline for the parties to recruit poll workers is April 12, 2022. Both the democrats and republicans report that they are at 50% complete.
5. Vote Center update. Voters Registration reports awaiting responses from 19 Vote Centers. The deadline was March 28, 2022. Election Board requests a spreadsheet from Voters Registration as to which Vote Centers responded and a second reminder go out to the Vote Centers who have not responded. Copy Election Board on all correspondences. Mike Misch to send out letter to the schools that have not responded.

New business

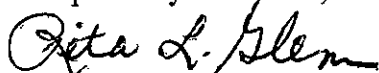
6. CF-A4 Reports. Rita asks the parties to remind their candidates that their CF-A4 reports are due on April 18, 2022, at noon.
7. Mike Misch requests the Clerk contact Knowink for an estimate of 225 iPads. County would like to plan for this expense at the capital expenditure meeting. If Board wishes to use a different vendor, RBM states VR Systems and Knowink are the only two vendors that work with RBM (Unisyn)'s system. System may be bid out to these two vendors.
8. Vote Center technicians. Dave Smith working on applicants. Lana will have packaged PPE to the warehouse by the 27th to be loaded with machines. Sample ballots will be with equipment. Fifty ballots will with each Vote Center. Provisional stickers needed.
9. Publication dates. Penny needs approval from Election Board for CAN-9 and Vote Center spreadsheet. April 12, 2022 is the deadline for CAN-9. CAN-9 advertised once, and Vote Center list the last two Sundays before election.

Next meeting April 8, 2022.

The Chairman makes a motion to adjourn at 10:52 AM

Public comment.

Respectfully submitted,



Rita L. Glenn, Secretary
St. Joseph County Election Board rlg/lrc