

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
BEN HORVATH, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

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February 25, 2022

St. Joseph County
Election Board Meeting
1:00 PM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Ben Horvath, Republican Member and Ex-Officio Clerk of the Circuit Court, Terri Rethlake proxy for Rita L. Glenn, also present are:

Dave Smith-Machine Tech
Diana Hess - Democratic Party Chair (Zoom)
Gregg Hixenbaugh – Democratic Party Co-Chair (Zoom)
Debbie Ladyga-Block-Democratic Party (Zoom)
Susan Baxmeyer-Republican Party Vice-Chair
Amy Rolfes – Citizen
Gerry Brown - Citizen
Pam Claeys – League of Women Voters
Geri Pawelski – League of Women Voters (Zoom)
Michael Misch – Election Board Attorney
Kim Karkewicz – St. Joseph County Human Resources (Zoom)
Muhammad Shabazz-Democrat Member Voter Registration
Kim Riskovitch- Republican Member Voter Registration
Jennifer Bybee – Republican Voter Registration
Amanda Govaert Konrath – Democrat Voter Registration
Lana Cleary-Deputy Clerk
Penny Stratton-Election Clerk

Old Business

2. Set date for delinquent CFA-4 reports.
Meeting set for March 11, 2022, at 1 PM for delinquent CFA-4 reports. Penny to send notice to parties with delinquent CFA-4 reports.

New Business

3. Proposed resolutions were created for 2022 Elections. Proposed resolution Establishing the Dates and Times for Voting Before the Absentee Voter Board, Proposed resolution Establishing Satellite Office for Absentee Voting, Proposed resolution to Count Absentee Ballots at anytime after 6AM on Election Day, Proposed resolution for Provisional Ballot Couts for Primary and General Elections, 2022.
4. The Board was informed that they do not need to provide alternative testing procedures to the election machines and that testing will be less than 5% of the machines.
5. The ballot has been proofed and should be updated today. There were six changes that were made today. Chairs have until March 4, 2022, to review and send comments back to Board. If no comments come back, then considered eligible for printing.
6. The Board will instruct the party chairs by 03/14/22 how many poll workers will be needed for primary election. The party chairs need to send back those lists of names to the Board by 03/28/22.
7. John Carlson submitted the changes to the State and those changes were approved on 01/04/22. These were for redistricting changes in system. Map Option 3 implemented into precinct key. Voters Registration states that the precinct key has been updated since January 4, 2022.


Public Comment

8. Pam Claeys. Pam wished to express that Poll workers work more than 12 hours on Election Day.
9. Susan Baxmeyer. Susan verified with the Board that the opposing party judge receives the additional \$10 pay for Election Day because of additional duty of driving results to County City Building with the inspector. Susan will send updated letter from Republicans showing support for pay increases for Election Workers.
10. Dave Smith. Dave gave report to Board. He stated that the Machine technicians updated the poll pads to latest version. He stated he has also been in contact with Keith McGinnis from RBM regarding upgrades.

Next meeting March 4, 2022, 1 PM.

The Chairman makes a motion to adjourn at 2:04 pm.

Respectfully submitted,


Rita L. Glenn, Secretary
St. Joseph County Election Board

rlg/lrc