

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on February 15, 2022 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

B)
YOUTH OF THE MONTH

Kaylie Smith

C)
CITIZEN OF THE MONTH

Michael Williams

D)
IN THE MATTER OF APPROVAL
INVESTMENT IN REGIONAL
ECONOMIC DEVELOPMENT
STRATEGY

We were involved in the first segment of funding so this will continue our annual funding contribution for the next five years. This is a great partnership between the different local units of government and of course with the Chamber of Commerce and other economic development arms. They have been responsible for bringing tens of millions of dollars to our community through different grants.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVAL
OF HEALTH BOARD APPOINTMENTS

Dr. Fleming nominates Ellen Rylander.
Mr. Kostielney asks if there are any other nominations. Seeing none, nominations are closed.
Mr. Dieter seconds the motion.
Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVAL
OF HOTEL MOTEL APPOINTMENTS

Dr. Fleming nominates Mickey Kidder.
Mr. Kostielney asks if there are any other nominations. Seeing none, nominations are closed.
Mr. Dieter seconds the motion.
Motion adopted by a 3-0 vote.

G)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

BILL NO. ORDINANCE NO.

10-22 15-22

Establishing IT salaries.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

11-22 16-22

Establishing County Council salaries.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

07-22 17-22

Establishing Coroner salaries.
Steve Dalton, County Financial advisor.
This was to bring these positions to the minimum pay for full-time personnel.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

08-22 18-22

Establishing PSAP salaries.
Ray Schultz, PSAP Director.
This was an oversight during the budgeting process. When it was caught it was too late to amend this. The position was already accounted for in health insurance and all taxes it was just not funded in the line item.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

09-22 19-22

Establishing Health Department salaries.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

06-22 20-22

Monthly transfer and appropriation.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

16-22 21-22

Appropriation from the hotel motel tax to the Potawatomi Zoo.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

04-22 38-22

A change to the Area Plan Commission standards.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

13-22 22-22

This is for the Health Department to establish a behavioral scientist.
Mr. Einterz discusses what this entails for this grant and discussions on the rate of pay for this position is held.

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Mr. Kostielney.
Motion adopted by a 2-1 vote.

14-22 23-22

This is a Data Analyst in the Auditor Office.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

15-22 24-22

\$125,000 to the Humane Society.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

17-22 25-22

\$160,000 for Unity Gardens.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

18-22

26-22

\$500,000 to the Village-to-Village Oasis Project.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

19-22

27-22

\$750,000 to the Youth Services Bureau.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

20-22

28-22

\$477,000 for technology upgrade for Superior and Circuit Court.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

21-22

29-22

\$150,000 for Ducomb Center, building and structures.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

22-22

30-22

\$1,000,000 grant for the Center for the Homeless.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

23-22

31-22

\$1,000,000.00 for cultivate food rescue.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

24-22

32-22

\$3,675,000.00 to United Way.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

26-22

33-22

\$113,741.38 to Warren Township Fire Department.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

26-22

34-22

Motels for Now. There are some questions raised with this.

Dr. Fleming moved to veto the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote to veto.

Mr. Misch states that there are two other ordinances relating to this and should be addressed now.

These would be for Tulsi Investments LLC and Our Lady of the Road, Inc.

Dr. Fleming moved to veto the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote to veto.

27-22

35-22

\$266,700.00 for IPG, Engineering services.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

H) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – United Way of St. Joseph County, Inc.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

I) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – Humane Society of St. Joseph, Inc.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

J) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – Village to Village International, Inc.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

K) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – Unity Gardens, Inc.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

L) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – Cultivate Food Rescue

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

M) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – Youth Service Bureau of St. Joseph County, Inc.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

N) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – The Center for the Homeless, Inc.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

O) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – Tulsi Investment, LLC.

No action taken.

P) Approval of American Rescue Plan Act of 2021 Fund Sub-Recipient Agreement – Our Lady of the Road, Inc.

No action taken.

HUMAN RESOURCES:
IN THE MATTER OF APPROVING
TO AMMEND A CONTRACT FOR
EXECUTIVE DIRECTOR OF THE
AREA PLAN COMMISSION

Kimberly Karkiewicz, Human Resources Director, offices on the 7th floor.

This is an amended contract correcting an oversight in the agreement.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
AN EMPLOYEE CONTRACT FOR
PROJECT MANAGER

This is to fulfill a position created in the previous ordinances. This has been reviewed by counsel.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT:
IN THE MATTER OF APPROVING
TO APPLY FOR A GRANT TO PROVIDE
FOOD FOR WORKERS AT COVID
CLINICS HELD AT THE UNIVERSITY
OF NOTRE DAME

Amy Ruppe, Financial Director, offices on the 8th floor.
This grant is to provide food for workers at COVID clinics held at the University of Notre Dame in 2021. The grant cycle is July 1, 2021, through June 20, 2022 and is a one time grant. There is not matching funds.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
FOR A MEDICAL RECORD AGREEMENT
FOR COUNTY HEALTH DEPARTMENT

Peter Agostino, South Bend, IN.

This agreement allows the Health Department to move into the 21st century with electronic records. This was a loose end with some questions regarding certain points in the agreement. All issues have been resolved and we recommend that you move forward with this.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

PSAP:
IN THE MATTER OF APPROVING
A SETTLEMENT AGREEMENT
WITH AFSCME REGARDING
LATE PAYMENT UNDER CBA FOR
911 DISPATCHERS

Peter Agostino, South Bend, IN.

There was a glitch this year in administering the provisions of the collective bargaining agreement. This has been corrected, however certain employees had issues, late fees and other things as a result of that. This agreement was negotiated to make up for some of those losses at a rate of \$150 per employee.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
A PROFESSIONAL ENGINEERING
SERVICES, EMERGENCY
COMMUNICATION TOWER PROJECT

Peter Agostino, South Bend, IN.

This agreement provides engineering services for the north end tower. The proposal is from C&S in the amount of \$33,000. This will be reviewed and reported on at another meeting so we can get this put out to bid.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

INFRASTRUCTURE PLANNING AND GROWTH:

Development/ Subdivision Requests
Description
1. Irrevocable Letter of Credit – Clover Hills Subdivision
2. Accept Subdivision Bond - Inverness Woods Phase 2
3. Irrevocable Letter of Credit – Fernwood Section 3
4. Irrevocable Letter of Credit – Cloverleaf Farms, Section 3
5. Irrevocable Letter of Credit – New Prairie Knolls Phase 3 Subdivision
6. Irrevocable Letter of Credit – New Prairie Knolls Phase 1 First Replat Subdivision
7. Irrevocable Letter of Credit – Boulder Bay Subdivision
8. Irrevocable Letter of Credit - Westwood Knolls Subdivision
9. Irrevocable Letter of Credit - The Farms Subdivision
10. Irrevocable Letter of Credit - Audubon Woods Section 2
11. Irrevocable Letter of Credit – Stone Oak Farms Subdivision
12. Irrevocable Letter of Credit – New Prairie Knolls Phase 4 Subdivision
Traffic Regulatory Requests
Description

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
 Motion seconded by Mr. Dieter.
 Motion adopted by a 3-0 vote.

Sky Medors, County Engineer, office on the 7th floor.

A)
 IN THE MATTER OF APPROVAL
 OF IEC BROADBAND EXPANSION
 PROJECT COMPLETION AFFIDAVIT

The final project cost is \$1,733,705.55.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
 Motion seconded by Mr. Dieter.
 Motion adopted by a 3-0 vote.

B)
 IN THE MATTER OF APPROVAL
 TO ADVERTISE FOR DOUGLAS RD/
 BITTERSWEET ROUNDABOUT
 INTERSECTION IMPROVEMENT

It is requested that this be advertised on February 18th and 25th, 2022.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
 Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVING
AMERICAN RESCUE PLAN
PROFESSIONAL SERVICE PROPOSAL
SW BROADBAND EXPANSION

Chris Brown, IPG, offices on the 11th floor.

This is the actual contract for this in the amount of \$226,700.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of
Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

Bill Schalliol, Economic Development, offices on the 11th floor.

D)
IN THE MATTER OF APPROVING
AN AWARD OF DEMOLITION
QUOTE-SR 2 AND LARRISON
BOULEVARD PROPERTY

R&R Excavating came in with the low quote of \$78,710.00. We ask for your approval.

Motion made by Dr. Fleming to accept the recommendation of the Department of
Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
AN AWARD OF DEMOLITION
QUOTE-56275 SNOWBERRY RD

Jackson Demolition Services Enterprise LLC came in with the low quote of \$47,000.00. We
ask for your approval.

Motion made by Dr. Fleming to accept the recommendation of the Department of
Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVING
AN AWARD OF DEMOLITION
QUOTE-12900 E. MCKINLEY AVE.

Jackson Demolition Services Enterprise LLC came in with the low quote of \$24,500.00. We
ask for your approval.

Motion made by Dr. Fleming to accept the recommendation of the Department of
Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

ST JOSEPH COUNTY POLICE:
IN THE MATTER OF APPROVING
ST. JOSEPH COUNTY TO ACCEPT
POLICE VEHICLE-2011 DODGE
CHALLENGER

Troy Warner, Sheriff's Attorney, South Bend, IN.

This will cover the next two items. These two vehicles were seized by a Federal Agency and then a forfeiture process was put in place by the US Attorney. This is a request for the approval for the department to receive those vehicles. The Federal law requires that we pay 20% of the appraised value of the vehicles. Those funds will be taken out of the asset forfeiture accounts. The first vehicle is a 2011 Dodge Challenger. The second vehicle is a 2017 Yamaha ATV.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

ST JOSEPH COUNTY POLICE:
IN THE MATTER OF APPROVING
ST. JOSEPH COUNTY TO ACCEPT
POLICE VEHICLE-2017 YAMAHA

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

OLD BUSINESS:

No action taken.

A)
IN THE MATTER OF APPROVING
RESOLUTION R-3-C-2022:
RESOLUTION OF THE ST JOSEPH
COUNTY BOARD OF COMMISSIONERS
ESTABLISHING THE INTENT TO
AMEND THE INTERLOCAL AGREEMENT
FOR THE ADMINISTRATION OF
SOLID WASTE MANAGEMENT DISTRICT
USER FEES

B)
IN THE MATTER OF APPROVING
A SECOND AMENDMENT TO
INTERLOCAL AGREEMENT OF
THE ADMINISTRATION OF SOLID
WASTE MANAGEMENT DISTRICT
ACCOUNT SERVICES

C)
IN THE MATTER OF APPROVING
RESOLUTION R-4-C-2022:
RESOLUTION OF THE ST JOSEPH
COUNTY BOARD OF COMMISSIONERS
ESTABLISHING THE INTENT OF
SOLID WASTE MANAGEMENT
DISTRICT USER FEES

D)
IN THE MATTER OF APPROVING
EXTENSION TO INTERLOCAL
AGREEMENT FOR THE COLLECTION
OF SOLID WASTE MANAGEMENT
DISTRICT USER FEES

PUBLIC COMMENTS:

Ellen Reilander.

Gives thanks for the appointment of the Board of Health.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.



ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.

