

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 23, 2024 at the hour of 10:00AM.(EST) at which time in the following members were present: Carl Baxmeyer, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**B)
IN THE MATTER OF APPROVING
RATIFICATION OF ACCOUNTS
PAYABLE DOCKET FOR WEEK
OF 1/15/2024**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**C)
IN THE MATTER OF APPROVAL
OF SETTLEMENT AGREEMENT
-CHASE HOWARD & ABC
INVESTMENTS**

This was negotiated out it was a resolution that we think is favorable for the County and we ask for your approval.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**D)
IN THE MATTER OF APPROVAL
OF CANNON CONTRACT**

Richard Warfield, IT Director, offices in the Law Building.
This contract would add additional copiers into departments and eliminate the need for desktop printers.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

BILL NO. ORDINANCE NO.

167-23 01-24

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVING
A REAPPOINTMENT TO THE
HISTORIC PRESERVATION
COMMISSION-SARAH ANDREWS

Dr. Fleming nominates Sarah Andrews.
Seeing no other nominations, nominations are closed.
Motion to approve the reappointment of Sarah Andrews.
Dr. Fleming makes a motion to approve.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

G)
IN THE MATTER OF APPROVING
A REAPPOINTMENT TO THE
NEW CARLISLE OLIVE-TOWNSHIP
PUBLIC LIBRARY BORD-
TERRY BAILEY

Dr. Fleming nominates Terry Bailey.
Seeing no other nominations, nominations are closed.
Motion to approve the reappointment of Terry Bailey.
Dr. Fleming makes a motion to approve.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

H)
IN THE MATTER OF APPROVING
RENEWAL OF AMAZON BUSINESS
CONTRACT #R-TC-17006, ONLINE
MARKETPLACE

Bree Robers, Procurement, offices on the 7th floor.
This is a renewal of a contract we have had previously. We are piggy backing off of this
master contract. We ask for your approval.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

H)
IN THE MATTER OF APPROVING
ORKIN COMMERCIAL SERVICES
AGREEMENT

Bree Robers, Procurement, offices on the 7th floor.

This renewal contract shows a minimal increase. We find this favorable and ask for your approval.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

INFRASTRUCTURE, PLANNING, AND GROWTH:

A)
IN THE MATTER OF APPROVAL
OF CONTRACT R-AUTEN TRAIL
BIKE-CHANGE ORDERS 2 & 3

Sky Medors, IPG, offices on the 7th floor.

Change order No. 2 covers replacement of a section of concrete pavement at the crossing of Auten Road. Change order No. 3 is for removal and storage of miscellaneous lighting components for use in the next phase connecting Auten Trail to Laurel Trail.

The revised contract amount would be \$846,520.11.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF A QUOTE AWARD-
WHIPPOORWILL VALLEY-
SANDYBROOK DR. EXT

It is recommended that this be awarded to John Boettcher Sewer and Excavating.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

Bill Schalliol, Executive Director Economic Development, offices on the 11th floor.

C)
IN THE MATTER OF APPROVAL
TO REQUEST TO ADVERTISE
LARRISON FORCEMAIN AND
LIFT STATION PROJECT (92101-S)

This is a request to advertise on January 25th and February 1st, 2024, Mishawaka Enterprise and January 26th and February 2nd, 2024, South Bend Tribune. The bid opening date is February 13, 2024.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
TO REQUEST TO ADVERTISE-
ST JOSEPH ENERGY CENTER
WATER TREATMENT PLANT
(SJEC WTP) PHASE 2 AND

PHASE 3 PREQUALIFICATION
PACKAGE (92402-W)

This is a request to advertise on January 25th and February 1st, 2024, Mishawaka Enterprise and January 26th and February 2nd, 2024, South Bend Tribune. The bid opening date is February 13, 2024.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVAL
OF 2024 LPA COMMUNITY
CROSSINGS MATCHING GRANT
FUND APPLICATION-ROAD REHAB/
RECON PROJECT

Sky Medors, IPG, offices on the 7th floor.
This is a commitment letter to perform the work on the roads listed within the letter providing the local match funds necessary to complete these projects. We have the local funding available to provide this match. We ask for your support.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

RECORDER
IN THE MATTER OF APPROVAL
OF CONSENT AGENDA

Laredo agreement

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

AUDITOR
IN THE MATTER OF APPROVAL
OF A RENEWAL AGREEMENT
WITH KRUGGEL LAWTON, CPA

Abby Doyle, Chief Deputy Auditor, offices on the 2nd floor.
This is to assist with the preparation of the annual comprehensive financial report for the year ended December 31, 2023. This expenditure is included in the Auditor's 2024 budget.

Dr. Fleming moved to accept the above request subject to the addendum as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT
IN THE MATTER OF APPROVING
A CONTRACT WITH ROBERT'S
ENVIRONMENTAL SERVICES, LLC

Mark Espich, Director of Environmental Health, offices on the 8th floor.

We completed our study in July of 2023 and now the owner would like to do their own. This contract would be for oversight to make sure that the monitoring wells are installed properly, and samples are collected.

Dr. Fleming moved to accept the above request subjected to the addendum as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
AMENDING CONTRACT WITH
FORCE 5

Robin Vida, Health Department, offices on the 8th & 9th floor.

This amendment is for additional money for photography and video in the amount of \$4900.00. This is needed due to our original contract not including this. We had planned to use existing footage but are not able to.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

PROBATE COURT
IN THE MATTER OF APPROVING
AN APPLICATION FOR THE
DISCRETIONARY GRANT

Dr. Bill Brunisma, JJC, South Bend, IN.

The grant is in the amount of \$10,000.00. There are no matching grant funds required. This grant runs from January 1, 2024, thru December 31, 2024.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
AN APPLICATION FOR THE
COMMUNITY CORRECTIONS
GRANT

This grant is in the amount of \$278,771.00. This grant runs from July 1, 2024, thru June 30, 2025. There is no county match required.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

OLD BUSINESS:

PUBLIC COMMENTS:

Tom McCormick, North Liberty.

Gives best wishes to Deb for her service.

There being no further business to come before the Board at this time, Mr. Baxmeyer asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Dieter. Meeting recessed by a 3-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.