

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 19, 2021 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**B)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL**

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
124-20	R1-21
126-20	01-21
02-21	02-21
03-21	03-21
07-21	04-21
125-20	08-21

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**ADULT PROBATION
IN THE MATTER OF APPROVING
APPLYING FOR A GRANT THROUGH
PARTNERSHIP FOR A DRUG FREE SJC**

Jessie Carlton, offices on the 4th floor.
We are requesting to apply for this grant as we have in the past. There are no matching funds.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

AUDITOR
IN THE MATTER OF APPROVING
EMERGENCY RENTAL ASSISTANCE
FUNDS, DEPARTMENT OF
TREASURY

Mike Hamann, County Auditor, offices on the 2nd floor.

This is a grant to help those that may be evicted due to COVID and the downturned economy. We are new to this so are reaching out to other facilities that have experience with rental assistance if we are able to get this money.

Mr. Kostielney gives thanks to Mr. Hamann, Mr. Murphy and Corey for their efforts in this. We may need to bring someone in to manage this program because we don't want to have lack of personnel be a limit to making sure that we get money into the hands of people that need it.

Mr. Woods. The next steps if this is successfully approved today, we will have a series of public hearings that are required by statute. The first of those public hearings will be February 9th. We have already prepared notices and sent them to Corey so she can advertise those in the newspaper. That will be the public hearing that we take immediately hopefully after the approval of this today.

Mr. Dieter. How do people then go through the process and tabulates that?

Mr. Hamann. In terms of who is eligible?

Mr. Dieter. Yes. Will that be part of the process?

Mr. Woods. These will be more perfunctory done at the public hearings and follow the statutes process. I think the nuts and bolts of who's eligible and the accountability of the money are going to have to be things the Auditors office works out with the trustees and other folks like that.

Mr. Hamann. We will probably need some agreements with them. It was surprising the amount of knowledge they had related to people who needed this. The infrastructure for this already exists on the non-governmental level. We are working on the details.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

COUNTY POLICE
IN THE MATTER OF APPROVING
TO PURCHASE POLICE VEHICLES

Dean Chandler, 4141 W Lathrop.

This is a request to buy 9, 2021 Ford police hybrid interceptor patrol vehicles and 7, 2021 Ford escape hybrid AWD unmarked vehicles. Fifteen older vehicles will be traded in. The total for this will be \$498,170.00.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

HEALTH DEPT.
IN THE MATTER OF APPROVING
TO RE-APPLY FOR LOCAL HEALTH
MAINTENANCE FUND GRANT AND
INDIANA HEALTH DEPT TRUST
ACCOUNT GRANT

Amy Ruppe, Finance Manager, offices on the 8th floor.

This is a request to re-apply for the Local health maintenance fund and the Indiana local health department of health. There is no match for the grants.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

MAINTENANCE DEPT.
IN THE MATTER OF APPROVING
A CONTRACT WITH ORKIN
PEST CONTROL

Brian Davidson, Building Engineer, offices in the basement.
This is a request to renew the pest control services contract. There is no price change.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
A CONTRACT WITH UNIFIRST

This is a renewal contract for the floor mats service. The new contract reflects a 10% increase.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

CONSENT AGENDA

Development / Subdivision Requests
Description
Irrevocable Letter of Credit Audubon Woods, Section Two
Irrevocable Letter of Credit Cash-In Fernwood Subdivision, Phase Three
Letter of Credit Cash-In Cloverleaf Farms Subdivision, Section III

Special Events Requests
Description

Traffic Regulatory Requests
Description

Project Completion Affidavit
Description

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

Jessica Clark, County Engineer, office on the 7th floor.

A)
IN THE MATTER OF APPROVAL
OF LOCAL PUBLIC AGENCY
UTILITY REIMBURSEMENT
AGREEMENTS

This agreement is with AEP the counties 20% estimated cost will be \$313,071.80.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF BENDIX WOODS CP/NAVISTAR
PROVING GROUNDS DRAINAGE
PROJECT PERPETUAL EASEMENT

Bill Schalliol, Economic Director, offices on the 11th floor.

This easement allows for access to get on and off the property for maintenance and work related to the improvements.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

ADD ON
IN THE MATTER OF APPROVING
ACCEPTANCE OF FINAL INSPECTION
ON B-37351 NO 62 REPLACEMENT
ON WALNUT ROAD OVER YELLOW
BANK CREEK

Jessica Clark, County Engineer, office on the 7th floor.

Upon your acceptance and signature, we will forward this to INDOT to request final acceptance for construction and the completion of the above contract. The document is necessary to close out the project with the state. We request your approval.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

OLD BUSINESS:

None

PUBLIC COMMENTS:

Mr. Kostielney. A press release went out the building is closed but not completely closed. We are limiting access to the public, recommending that you call, email, or go to the website to do business. This is due to the COVID concerns and keeping us safe.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.