

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 9, 2024 at the hour of 6:00P.M.(EST) at which time in the following members were present: Carl Baxmeyer, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

**OPENING AND READING OF BIDS ON:**

None

**REPORTS AND REQUESTS FROM:**

**COMMISSIONERS**

**A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Mr. Dieter moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

**B)  
IN THE MATTER OF APPROVAL  
OF AN APPOINTMENT TO THE  
AREA PLAN COMMISSION-  
EUGENE MATZAT**

Mr. Dieter moved to nominate the above individual.  
Motion seconded by Mr. Baxmeyer.  
Seeing no other nominations, nominations are closed.  
Motion adopted by a 2-0 vote.

**C)  
IN THE MATTER OF APPROVAL  
OF SETTLEMENT AGREEMENT  
AND MUTUAL RELEASE-S SLAUSON**

This is a settlement agreement that is basically cleaning up accrued overtime from years past. This is covered by the Parks budget.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

**D)  
IN THE MATTER OF APPROVING  
RATIFICATION OF STOP LOSS  
INSURANCE COVERAGE FOR 2024**

Bree Robers, Procurement, offices on the 7<sup>th</sup> floor.

This coverage goes back to the beginning of the year. This is coverage above and beyond or obviously regular coverage; we want to make sure that in the case of large claims that the county is covered for those.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

E)  
IN THE MATTER OF APPROVING  
INTEGRA DOCUMENT DESTRUCTION  
2024/2025 SERVICE AGREEMENT

We have done business with them for several years and the price is reasonable, it is approximately \$15,000.00 per year. We would like to get your approval on this contract.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

F)  
IN THE MATTER OF APPROVING  
A CONSULTANT AGREEMENT  
WITH CARA ALDERFER

Our Executive Assistant resigned recently, and we have a new Executive Assistant due to the fact that Cara has a position with the Auditor's Office we need to have her assist in the transition during off periods. This would be a contract to provide compensation for her help with this matter.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

HUMAN RESOURCES  
IN THE MATTER OF APPROVING  
METLIFE PERFORMANCE  
GUARANTEE AGREEMENT

Kortney Mullins, offices on the 7<sup>th</sup> floor.  
This is our performance guarantee agreement with MetLife. This contract outlines the services and time frames. It includes the will and estate resolution at no cost to our employees.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

Mr. Baxmeyer clarifies that the next meeting will be in these chambers to next Tuesday at 10:00 for those who want to attend to speak on Voters Registration.

INFRASTRUCTURE, PLANNING AND GROWTH

CONSENT AGENDA

Development / Subdivision Requests	
	Description
Irrevocable letter of credit:	
Cloverleaf Farms Sec Three	
Fernwood Sec Three	
New Prairie Knolls Sub phase IV	
New Prairie Knolls One first replat	
Audobon Woods Sec two	
Westwood Knolls Sub	
The Farms Sub	
Boulder Bay Sub	
New Prairie Knolls Sub phase three	

Stone Oaks Farm Sub Silver Oaks Sub
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Special Events Requests
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Description
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Traffic Regulatory Requests
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Description
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Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

A)  
IN THE MATTER OF APPROVING  
A SETTLEMENT, RELEASE, ACCESS  
AGREEMENT-JUDAY CREEK

Sky Medors, County Engineer, offices on the 7<sup>th</sup> floor.  
This is another of the settlements for the excessive chloride levels. After this one is approved there will be two more. We request that you approve this.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

RECORDER  
IN THE MATTER OF APPROVAL  
OF A CONSENT AGENDA

Laredo Requests

CLS-Account #1  
CLS-Account #2  
Hensley Legal Group PC

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Mr. Baxmeyer.  
Motion adopted by a 2-0 vote.

CIRCUIT COURT  
IN THE MATTER OF APPROVAL  
TO APPLY FOR A GRANT THRU  
THE INDIANA SUPREME COURT  
FOR INNOVATIVE TECHNOLOGY

Emilie Stooke, Circuit Court Administrator, offices on the 2<sup>nd</sup> floor of the Courthouse.  
This grant is for digital displays of the courts.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

PURDUE EXTENSION  
IN THE MATTER OF APPROVING  
TRAVEL/MILEAGE REQUEST FOR  
2024

Brittni Gendron, Purdue Extension Director, 2<sup>nd</sup> floor of the Law Building.  
This is a travel/mileage request for the entire year. This money is already available in our budget.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

Ms. Gendron goes on to explain some of the things that they do for and within the County.

**OLD BUSINESS:**

Mr. Dieter. Brent Burkus informed me that IDEM is coming up to look at everything and explain what is going on. I believe a lawsuit has been filed against the city. This will be Thursday at the Snyder Farms at 11:00.

**PUBLIC COMMENTS:**

Dan Caruso, New Carlisle, IN.  
Gives thanks for the actions taken in reference to the appointment of the Library Board.  
Questions the irrevocable letters of credit.

There being no further business to come before the Board at this time, Mr. Baxmeyer asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.

  
ST. JOSEPH COUNTY COMMISSIONERS

\*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.