



ST. JOSEPH COUNTY

ESTABLISHED 1830

BOARD OF COMMISSIONERS



MEMBERS

ANDREW T. KOSTIELNEY

District 1

DEREK D. DIETER

District 2

DEBORAH A. FLEMING, D.M.D.

District 3

AGENDA

Tuesday May 24th, 2022; 10:00 a.m. 7th Floor Conference Room

[Join Board of Commissioners Meeting](#)

Dial in: 1-312-626-6799 | Meeting ID: 992 8675 0389 | Passcode: 314981

PLEDGE OF ALLEGIANCE

A. FIRST ORDER OF BUSINESS: Opening and Reading of Bids/Letters of Interest on:

B. REPORTS AND REQUESTS FROM:

COMMISSIONERS:

- a) Accounts Payable Docket
- b) Business of the Month
- c) Youth of the Month
- d) Appointments to the St. Joseph County Agricultural Advisory Board

CORONER:

- a) Approval of Building Purchase for Coroner – 1622 E. Mishawaka Ave.

MAINTENANCE

- a) Approval of Advertising and Bid Requests for New Roof on Archives Building.

INFRASTRUCTURE, PLANNING & GROWTH

- a) Approval of Advertising and Bid requests for Community Crossings Matching Grant Maintenance Asphalt Overlay
- b) Approval of Contract Amendment to the 2021 Leaf Collection & Disposal Contract

C. OLD BUSINESS:

D. PUBLIC COMMENTS (Three Minute Limit)

The Title VI Coordinator has made available at this meeting/hearing a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, in order to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

JOHN R. MCNAMARA, P.E., L.S.
County Surveyor
SKY K. MEDORS, P.E.
County Engineer
WILLIAM S. SCHALLIOL, ESQ.
Executive Dir. of Economic Development
ABBY E. WILES, AICP
Executive Dir. of Area Plan Commission



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DEPARTMENT OF INFRASTRUCTURE, PLANNING & GROWTH

BOARD OF COMMISSIONERS
ANDREW T. KOSTIELNEY
District 1
DEREK D. DIETER
District 2
DEBORAH A. FLEMING, D.M.D.
District 3

March 18, 2022

Board of Commissioners of
St. Joseph County, Indiana
Room 722 County-City Building
South Bend, Indiana 46601

Subject: **BID REQUEST FOR**
R&S 92201D – COMMUNITY CROSSINGS MATCHING GRANT MAINTENANCE
ASPHALT OVERLAY

Dear Commissioners:

Enclosed is the Notice to Bidders for the above referenced project.

Please authorize advertisement in the South Bend Tribune and Mishawaka Enterprise of the above referenced project on the dates of Friday, May 27th, and June 3rd, with bid opening for June 14th, 2022.

We recommend you approve the advertising and bid requests for this project.

Respectfully Submitted,

Sky K. Medors, P.E.
County Engineer

APPROVED THIS _____ DAY OF MAY, 2022
BOARD OF COMMISSIONERS OF THE
COUNTY OF ST. JOSEPH, INDIANA

Andrew T. Kostielney, President

SKM/skm

Deborah A. Fleming, D.M.D., Vice President

Enclosure

Derek D. Dieter, Member

ADVERTISEMENT FOR BIDS
NOTICE TO BIDDERS

NOTICE is hereby given the Board of Commissioners of St. Joseph County, Indiana will publicly open and read aloud bids on **Tuesday, June 14, 2022**, hour of ten o'clock [10:00] a.m. [E.D.T.] in the County Council Chambers, Fourth Floor, County-City Building, South Bend, Indiana, as per Specifications on file, beginning May 27, 2022, on the County web-site available at <http://www.sjcindiana.com/Bids.aspx> for the following Project:

R&S 92201 D: COMMUNITY CROSSINGS MATCHING GRANT MAINTENANCE ASPHALT OVERLAY

The project entails roadway milling, salvaging roadway material for sub-base, HMA base, intermediate and surface courses, removing trees, replacing culverts, repairing drainage structures, placing shoulder, and pavement markings at various sites. Estimated Project Length = approx. 10.9 miles.

SAID bids must be accompanied with a Certified Check made payable to St. Joseph County or Bid Bond executed by the bidder and surety company in a sum of not less than ten percent [10%] of the total amount of the bid, together with a non-collusive affidavit as prescribed in Form 96, Revised 2013. Sealed bids must be filed in the office of the County Commissioners no later than 9:45 a.m. [EDT] on **Tuesday, June 14, 2022**, Room 722, County-City Building, South Bend, Indiana. The bidder awarded the contract will be required to furnish separate Payment, Performance, and Maintenance Bonds before commencing work. The Payment and Performance Bond shall each remain in effect throughout the entire construction period in an amount equal to the awarded Contract Amount. The required Maintenance Bond shall remain in effect for a period of up to five years from the date of final acceptance in an amount of 10 percent [10%] of the awarded Contract Amount. The bidder's attention is directed to the Affirmative Action Requirements and the Insurance Provisions of the Project.

RESPONSIBLE Bidders may obtain a set of and/or sets of the Contract Documents, Special Provisions, and/or Plans, if applicable, for this Project at <http://www.sjcindiana.com/Bids.aspx>. Bidders must mail in a check for the non-refundable fee of \$35.00 to the St. Joseph County Auditor's Office, Second Floor, County-City Building, 227 W. Jefferson Blvd., South Bend, Indiana, to be considered as a Responsible Bidder. Make any and all checks payable to the St. Joseph County Auditor's Office.

SPECIFICATIONS and/or Plans, if applicable, are available for viewing in the Department of Infrastructure, Planning and Growth's Office, Room 732, County-City Building, 227 W. Jefferson Blvd, South Bend, Indiana, 46601.

THE Board of Commissioners reserves the right to reject any or all bids or to accept the one which, in its judgment will be to the best interest of St. Joseph County, Indiana. The Board of Commissioners also reserves the right to hold Bids up to 60 calendar days from the receipt of the Bid.

Dated this 18th day of May 2022.

BOARD OF COMMISSIONERS OF THE
COUNTY OF ST. JOSEPH, INDIANA

ANDREW T. KOSTIELNEY, PRESIDENT

DEBORAH A. FLEMING, D.M.D., VICE PRESIDENT

DEREK DIETER, MEMBER

PUBLISHED:

May 27, 2022

June 3, 2022

THE SOUTH BEND TRIBUNE

MISHAWAKA ENTERPRISE

ATTEST:

MICHAEL J. HAMANN, AUDITOR

JOHN R. MCNAMARA, P.E., L.S.
County Surveyor
SKY K. MEDORS, P.E.
County Engineer
WILLIAM S. SCHALLIOL, ESQ.
Executive Dir. of Economic Development
ABBY E. WILES, AICP
Executive Dir. of Area Plan Commission



ST. JOSEPH COUNTY

ESTABLISHED 1830

DEPARTMENT OF INFRASTRUCTURE, PLANNING & GROWTH

BOARD OF COMMISSIONERS
ANDREW T. KOSTIELNEY
District 1
DEREK D. DIETER
District 2
DEBORAH A. FLEMING, D.M.D.
District 3

May 19, 2022

Board of Commissioners of
St. Joseph County, Indiana
Room 722 County-City Building
South Bend, Indiana 46601

Subject: **CONTRACT AMENDMENT APPROVAL – 2021 LIMITED LEAF COLLECTION PROGRAM – UNINCORPORATED PORTIONS OF ST. JOSEPH COUNTY, INDIANA – SUBSCRIBER SUBSIDY PROGRAM AGREEMENT**

Dear Commissioners:

Submitted herewith, for your consideration, is an Amendment to the Leaf Collection & Disposal Contract signed April 27, 2021.

Thank you for your consideration.

APPROVED THIS _____ DAY OF MAY, 2022,
BOARD OF COMMISSIONERS OF THE
COUNTY OF ST. JOSEPH, INDIANA.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Francisco C. Fotia'.

Francisco C. Fotia
Constituent Services Manager

Andrew T. Kostielney, President

Deborah A. Fleming, D.M.D., Vice President

Derek D. Dieter, Member

**AMENDMENT TO AGREEMENT FOR LIMITED LEAF COLLECTION & DISPOSAL SERVICES -
SUBSCRIBER SUBSIDY PROGRAM**

The undersigned parties executed an Agreement for Limited Leaf Collection & Disposal Services - Subscriber Subsidy Program (the "Agreement") effective April 27, 2021. The parties now desire to amend this Agreement (this "Amendment").

In the event of any conflict or inconsistency between the provisions of this Amendment and the Agreement with respect to the terms hereunder, the terms of this Amendment will take precedence.

NOW, THEREFORE, in consideration of the promises, the covenants and agreements hereinafter contained, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, St. Joseph County, Indiana ("SJC") and St. Joe County Recycling, L.L.C. ("SJCR") agree as follows:

AMENDMENT 1

Term shall read as follows:

The Term of this Contract shall be for the period beginning as specified above and expiring on August 30th, 2027.

AMENDMENT 2

Amended Item 6(b) Shall be removed in its entirety and replaced with the following:

(b) Wheel Loader – SJC shall provide SJCR use of its Six-Cubic-Yard Wheel Loader – CAT 972G at all times, with SJCR providing its own operator. SJC will rent a 6cyd wheel loader as needed if SJC wheel loader is unavailable at any time. SJC shall pay SJCR per rate sheet to transport as needed if SJC transport is unavailable.

If, during the Term of this Contract, SJC determines that its Six-Cubic-Yard Wheel Loader – CAT 972G is surplus, SJCR shall have the right of first refusal to purchase it. The purchase price shall be the average of 2 valuations obtained by SJC. After the completion of such purchase to SJCR, SJC shall have no further obligation to provide a wheel loader for SJCR's use.

Amended Item 6 shall add as follows:

(f) Tip Sites – No County Garage Properties may be used as a tip site. SJC shall not be required to compensate SJCR for SJCR's procurement or use of another property for a tip site.

(g) SJC Operators – Notwithstanding anything to the contrary herein, SJC shall not be required to provide any operators to assist in operations or compensate SCJR for any operators they may hire.

AMENDMENT 3

Amended Item 11 shall add as follows:

Public Education & Outreach – Direct mail printing and postage shall be paid by SJC up to \$ 15,000.00 upon submittal.

AMENDMENT 4

Amended Item 26 shall add as follows:

Fuel – SJCR may fuel at SJC garage sites, but they may not park or stage any vehicles, equipment, or supplies etc. on any County Garage Property. Once fueling is completed, SJCR must remove its property from the Garage Properties.

AMENDMENT 5

Amended Item 49 shall be amended as follows:

Renewal Option – “Three” shall be changed to “Five”. “December 15, 2023” shall be changed to “December 15, 2026” and “December 15, 2026” shall be changed to “December 15, 2029”.

AMENDMENT 6

Attachment A shall add as follows:

SJCLP Subscriber Rate Plan – Shall add table line items for Year 4/2024, Year 5/2025, and Year 6/2026 as follows:

Year	Season	Early Bird Pre-Season	Active Season	Snow/Spring	
4	2024	\$ 229.00	\$ 249.00	\$ 349.00	Quote
5	2025	\$ 249.00	\$ 269.00	\$ 369.00	Quote
6	2026	\$ 269.00	\$ 289.00	\$ 389.00	Quote

AMENDMENT 7

Attachment A shall add as follows:

The subscriber subsidy for the “second fifteen hundred (1,500)” shall be changed to “next three thousand (3,000)”.

REAFFIRMATION OF AGREEMENT

Except as otherwise provided herein, all terms, conditions and provisions of his Agreement are hereby ratified and affirmed.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed by their respective duly authorized representative as of the date first above written.

“SJCR”

"SJC"

By: _____

Manager, SJCR

APPROVED THIS _____ DAY OF April, 2022

BOARD OF COMMISSIONERS OF ST JOSEPH COUNTY

Andrew T. Kostielney, President

Deborah A. Fleming, D.M.D., Vice President

Derek Dieter, Member

WITNESS:

By: _____ Auditor, St. Joseph County

Attest:

By: _____ Secretary