



Est 1906

Licensed Residential Care Facility

Portage Manor

*3016 Portage Ave South Bend, IN. 46628
Phone: 574-272-9100 Fax: 574-277-3486*

DATE: Tuesday, February 8, 2022

SUBJECT: February Meeting

The monthly meeting of the Portage Manor Board of Managers will meet at noon on Thursday, February 10, 2022 in the 4th Floor Council Chambers at the County-City Building, 227 W. Jefferson Blvd., South Bend, IN 46601.

Location: Council Chambers, 4th Floor
227 W. Jefferson Blvd, 7th Floor
South Bend, IN 46601

Zoom Info: [Join Zoom Meeting](#)
Meeting ID: 963 5883 5860
Passcode: 787657
Dial in: (312) 626-6799



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AGENDA

1. Call to Order.
2. Approve Minutes from November, 2021 PMBOD meeting
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
3. Approve Minutes from January 13, 2022 PMBOD meeting
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

REPORTING OF 4-8 COVERS 1-1-22 through 1-31-2022 TIME PERIOD

4. Approve Payroll Warrants for last periods
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
5. Approve Invoice Vouchers and Claim Payments as per Schedule dated
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
6. Report of Revenue Statement for time period listed above and attached
Motion to accept the report:
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
7. Report of Year to Date Revenue
Motion to accept the report:
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
8. Report of Financial Statements
Motion to accept the report:
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

1. Update on DLZ work on the demo of outbuilding/garage

NEW BUSINESS

1. Presentation from Motels 4 Now

ADMINISTRATOR'S REPORT

PRIVILEGE OF THE FLOOR

ADJOURNMENT

1. Motion to adjourn the meeting.
Motion _____ Second _____ Discussion _____ Aye _____ Nay _____