



Est 1906

Licensed Residential Care Facility

Portage Manor

*3016 Portage Ave South Bend, IN. 46628
Phone: 574-272-9100 Fax: 574-277-3486*

DATE: Monday, July 18, 2022

SUBJECT: July Meeting

The monthly meeting of the Portage Manor Board of Managers will meet at noon on Wednesday, July 20, 2022 at 12pm EST at Anderson, Agostino and Keller's Office's South Bend, IN 46601.

Location: Anderson, Agostino, and Keller, P.C.
131 S. Taylor St
South Bend, IN 46601

[Join Zoom Meeting](#)

Meeting ID: 856 0353 4705

Passcode: 307110



Portage Manor

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AGENDA

1. Call to Order.

2. Approve Minutes from May 5, and June 28, 2022 PMBOD meetings

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

REPORTING OF 3-7 COVERS 6-25-22 through 7-19-2022 TIME PERIOD

3. Approve Payroll Warrants for last periods

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Invoice Vouchers and Claim Payments as per Schedule dated

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Report of Revenue Statement for time period listed above and attached

Motion to accept the report:

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Report of Year to Date Revenue

Motion to accept the report:

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Report of Financial Statements

Motion to accept the report:

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

1. Update on new building next steps

5. Update on vacant positions

NEW BUSINESS

1. Update on IDOH Audit

ADMINISTRATOR'S REPORT

PRIVILEGE OF THE FLOOR

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

Portage Manor Board of Managers
Meeting of May 5, 2022

The Board of Managers of Portage Manor met on the 7th floor of the County-City Building in South Bend at noon on May 5, 2022, with the following members present in person: Patty Godsey, President, Frank Fotia, Vice-President, Lynn Rhody, John Butler, Chuck Leone, Tony Obringer, Dan Berry, Randy Hein, Mike Kruk, and Marianne Tucker. Board Attorney Mike Misch was also present.

Vishal Arora gave a presentation for Home Flats, a worker housing apartment complex to whom the County is considering selling land adjacent to Portage Manor. The Board was in agreement that this would be a positive addition to the area.

The warrants, vouchers, claims payments, revenue statements, year to date revenue, and financial statements for the period covering 3/1/22 to 4/30/22 were unanimously approved.

Frank Fotia gave an update on next steps for a new building.

The Board had a discussion regarding Christine and Mike's licenses. A discussion as had regarding the recent audit by the Indiana State Dept. of Health, who cited PM for not having a licensed administrator.

In light of needing a licensed administrator, Attorney Misch presented an agreement between St. Joseph County and Byron Wellness Systems to have Byron send a licensed administrator to Portage Manor until the County could identify a licensed individual to serve as Administrator. The Board voted unanimously to recommend that the Commissioners approve this contract.

Patty Godsey, President

Attest

Frank Fotia, Vice President

Administrator

Portage Manor Board of Managers
Meeting of June 28, 2022

The Board of Managers of Portage Manor met at the law offices of Anderson, Agostino & Keller, 131 S. Taylor St., South Bend, IN, with the following members present in person: Lynn Rhody, Dan Berry, Chuck Leone, Tony Obringer, Randy Hein, Mike Kruk, and Marianne Tucker. Vice-President Frank Fotia joined via Zoom. Board Attorney Mike Misch was also present in person.

No minutes from the previous meeting were prepared, so that item was tabled until the next meeting.

The warrants, vouchers, claims payments, revenue statements, year to date revenue, and financial statements for the period covering 5/1/22 to 6/24/22 were unanimously approved.

Frank Fotia gave an update on next steps for a new building.

A budget keeping all salaries except for the Dietary Manager the same for 2023, as well as increasing all supply budgets 10% was presented. The Dietary Manager's salary is proposed to be raised to \$20.00 per hour. Also a few positions were combined to reflect how Portage Manor actually runs. This budget was approved to be submitted to Council.

Deb Lambert from Byron Wellness Systems walked the Board through the budget proposal.

Patty Godsey, President

Attest

Frank Fotia, Vice President

Administrator

**Approved by the State
Board of Accounts**

**Allowance of Claims
Portage Manor Board of Directors
Date: May 5, 2022**

Allowance of Claims:	\$61,398.59
Plus Net Payroll for:	
7/8/2022	\$61,398.59
Total Allowance of Claims:	\$61,398.59

Allowance of Claims:

We have examined the claims listed on the following Register of Claims, Consisting of 2 pages, and except for claims not allowed as shown on the Register such claims are hereby allowed in the amount of: \$ \$61,398.59

Dated this 5th Day of May, 2022

Patty Godsey
President

Francisco C. Fotia
Vice-President

PAYROLL 07/08/2022

<u>Date</u>	<u>Amount</u>	<u>Budget Account Code</u>	<u>Description</u>
07/08/2022	\$3,687.73	4019.14800.000.0030	FICA Taxes
07/08/2022	\$862.43	4019.14800.000.0030	FICA Taxes
07/08/2022	\$5,905.07	4019.14810.000.0030	PERF
07/08/2022	\$5,526.93	4019.11009.000.0030	Director
07/08/2022	\$2,345.52	4019.11571.000.0030	Overtime
07/08/2022	\$812.27	4019.11700.000.0030	Medical Director
07/08/2022	\$2,800.00	4019.11701.000.0030	Director Of Nursing
07/08/2022	\$1,862.50	4019.11702.000.0030	Lic Pract'L Nurse/ Med Records
07/08/2022	\$1,731.20	4019.11704.000.0030	Dir. Of Bldgs. & Grounds
07/08/2022	\$1,440.80	4019.11706.000.0030	Food Service Supervisor
07/08/2022	\$1,400.00	4019.11707.000.0030	Activity Director
07/08/2022	\$1,840.00	4019.11708.000.0030	Admission Counselor
07/08/2022	\$2,772.00	4019.11709.000.0030	Asst. Dir. Nursing
07/08/2022	\$1,400.00	4019.11710.000.0030	Executive Housekeeper
07/08/2022	\$9,709.28	4019.11711.000.0030	Qualified Medication Aide
07/08/2022	\$2,287.88	4019.11713.000.0030	Housekeeper
07/08/2022	\$1,312.80	4019.11715.000.0030	Maintenance Class II
07/08/2022	\$2,625.60	4019.11716.000.0030	Cooks
07/08/2022	\$2,625.60	4019.11717.000.0030	Dietary Aide
07/08/2022	\$685.12	4019.11720.000.0030	Recreation Officers
07/08/2022	\$1,427.67	4019.11729.000.0030	Certified Nursing Assistant
07/08/2022	\$2,010.00	4019.11731.000.0030	License Practical Nurse
07/08/2022	\$1,316.90	4019.11733.000.0030	Certified Nursing Assist.-P.T.
07/08/2022	\$767.16	4019.11734.000.0030	Recreation Officers-P.T.
07/08/2022	\$1,918.75	4019.11735.000.0030	Dietary Aide-P.T.
07/08/2022	\$325.38	4019.11736.000.0030	Houskeepers-P.T.
07/08/2022	\$5,599.34	4019.11737.000.0030	Qualified Medical Aide-P.T.

\$ 61,398.59

CLAIMS PAID 06-28-22 through 7/19/22

DATE	Expenditure	Check	Budget Account	Cor Acct Desc	Payee Name 1
06/28/2022	27,538.50	832177	4019.14840.000.0030	Group Health Insurance	St Joseph County Treasurer
06/28/2022	51.96	832071	4019.24100.000.0030	Food	Alpha Baking Company
06/28/2022	5,244.04	832077	4019.24100.000.0030	Food	Gordon Food Service
06/28/2022	604.96	832080	4019.24100.000.0030	Food	Prairie Farms Dairy, Inc
06/28/2022	2,105.31	832077	4019.24100.000.0030	Food	Gordon Food Service
06/28/2022	51.96	832071	4019.24100.000.0030	Food	Alpha Baking Company
06/28/2022	2,525.41	832077	4019.24100.000.0030	Food	Gordon Food Service
06/28/2022	337.43	832080	4019.24100.000.0030	Food	Prairie Farms Dairy, Inc
06/28/2022	49.27	832077	4019.24130.000.0030	Recreation Supplies	Gordon Food Service
06/28/2022	7.00	832082	4019.31010.000.0030	Legal Services	STATE OF IN, IN. STATE POLICE
06/28/2022	7.00	832082	4019.31010.000.0030	Legal Services	STATE OF IN, IN. STATE POLICE
06/28/2022	300.00	832075	4019.31150.000.0030	Medical Services	Genoa Healthcare LLC
06/28/2022	228.05	832073	4019.32200.000.0030	Telephone	AT&T
06/28/2022	145.77	832074	4019.36015.000.0030	Contractual Services	COMCAST CABLE
06/28/2022	139.00	832081	4019.36015.000.0030	Contractual Services	RetirementHomeTV1 Corporation
06/28/2022	625.16	832078	4019.36015.000.0030	Contractual Services	HIMCO WASTE-AWAY SERVICE, INC
06/28/2022	78.00	832072	4019.36015.000.0030	Contractual Services	Arrow Services, Inc
06/28/2022	5,600.00	832079	4019.36015.000.0030	Contractual Services	MIDLAND ENGINEERING CO. INC.
06/28/2022	456.00	832076	4019.36200.000.0030	Repairs - Other Equipment	Good N Cheap Inc
07/05/2022	178.28	832361	4019.24100.000.0030	Food	Gordon Food Service
07/05/2022	39.09	832366	4019.24130.000.0030	Recreation Supplies	Wal-Mart
07/05/2022	1,056.99	832363	4019.35040.000.0030	Heating & Fuel Oil	Northern Indiana Public
07/05/2022	26.64	832366	4019.36010.000.0030	Building Maintenance	Wal-Mart
07/05/2022	50.00	832364	4019.36015.000.0030	Contractual Services	Policemans FCU
07/05/2022	3,457.91	832365	4019.36015.000.0030	Contractual Services	SCHINDLER ELEVATOR CORP.
07/05/2022	147.81	832364	4019.36200.000.0030	Repairs - Other Equipment	Policemans FCU
07/05/2022	125.00	832360	4019.36200.000.0030	Repairs - Other Equipment	Good N Cheap Inc
07/05/2022	517.92	832362	4019.36200.000.0030	Repairs - Other Equipment	LOOMIS BROTHERS EQUIPMENT, CO.
07/05/2022	125.70	832360	4019.39100.000.0030	Laundry & Cleaning	Good N Cheap Inc
07/12/2022	37.44	832601	4019.21030.000.0030	Office Supplies	Byron Wellness Systems Inc
07/12/2022	4,458.04	832604	4019.35010.000.0030	Electricity	INDIANA MICHIGAN POWER
07/12/2022	110.39	832604	4019.35010.000.0030	Electricity	INDIANA MICHIGAN POWER
07/12/2022	2,221.93	832606	4019.35030.000.0030	Water & Sewage	South Bend Water Works
07/12/2022	115.96	832601	4019.36010.000.0030	Building Maintenance	Byron Wellness Systems Inc
07/12/2022	437.50	832601	4019.36015.000.0030	Contractual Services	Byron Wellness Systems Inc
07/12/2022	1,058.91	832605	4019.36200.000.0030	Repairs - Other Equipment	LOOMIS BROTHERS EQUIPMENT, CO.
07/12/2022	371.19	832603	4019.38013.000.0030	Principal on Debt	Great America Financial
07/12/2022	459.09	832602	4019.39100.000.0030	Laundry & Cleaning	Gordon Food Service
07/12/2022	159.99	832601	4019.44510.000.0030	Furniture & Fixtures	Byron Wellness Systems Inc
07/19/2022	7.00	833272	4019.31010.000.0030	Legal Services	STATE OF IN, IN. STATE POLICE

61,257.60

RECEIPTS 3/1/2022 - 4/30/2022

Effective Date	Budget Account Code	Receipt	Receipts	Acct Desc	On Account of
06/29/2022	4019.02508.000.0030	163344	124,989.22	County Home-Care Of Residents	PORTAGE MANOR

124,989.22

YEAR TO DATE REVENUE AS of 07/19/22

Budget Account Code	Descriptions	Estimated Revenue	Current Receipts	Current Percent	Year to Date Receipts	Year to Date Percent	Unreceived Rev Balance	Unreceived Rev Percent
4019.02508.000.0030	County Home-Care Of Residents	2,354,400.00	0.00	0.00	1,156,676.95	49.13	1,197,723.05	50.87
4019.06101.000.0030	Bank Account Interest	21,165.06	0.00	0.00	2,037.88	9.63	19,127.18	90.37
4019.06200.000.0030	Rental Of Property	750.00	0.00	0.00	750.00	100.00	0.00	0.00
4019.08400.000.0030	Investment Interest	28,598.72	0.00	0.00	5,486.78	19.19	23,111.94	80.81
		2,404,913.78			1,164,951.61	48%	1,239,962.17	52%

View Balances by Fund



As of: Fund:

The Last Posted Date is 05/31/2022.

Fund: 4019 Portage Manor Fund

Fund Type: Calendar (01/01/2022 - 07/19/2022)

Normal Accounts

	07/2022 Current Month	Total
Appropriation:	0.00	2,663,066.09
Carry Forward Receipts:	0.00	1,210,281.11
Receipts:	0.00	1,164,951.61
Encumbrance:		32,189.87
Expenditure:	82,160.71	1,271,007.45
Estimated Revenue:	0.00	2,404,913.78

Grand Totals

Unreceived Revenue Balance:	1,239,962.17
Unexpended Balance:	1,392,058.64
Unencumbered Balance:	1,359,868.77
Cash Balance:	1,104,225.27
Cash Balance Including Investments:	1,104,225.27 **

**Total includes outstanding investments from the Investment System (ending balance).

From Investment System - Outstanding Investments

Beginning Balance as of 01/01/2022:	0.00
Purchased (01/01/2022 - 07/19/2022):	0.00
Sold/Redeemed (01/01/2022 - 07/19/2022):	0.00
Ending Balance as of 07/19/2022:	0.00

From Investment System - Principal/Interest

Principal Received:	0.00
Interest Received:	0.00
Total Investment:	0.00

Location Budget as of 07/19/2022

Saint Joseph County

The Last Posted Date is 05/31/2022.

Fund: 4019 Portage Manor Fund for 01/01/2022 thru 07/19/2022, Director: Portage Manor

Loc: 0030 Portage Manor

Account		Carry Forward	Original	Add'l	Adj	Total			Unencumbered	Unexpended
Object	Description	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation	Encumbrance	Expenditure	Balance/Percent	Balance/Percent
11009	Director	0.00	80,800.00	15,000.00	0.00	95,800.00	0.00	40,065.41	55,734.59	55,734.59
000	General Gov'T.								58.18	58.18
11571	Overtime	0.00	30,000.00	0.00	0.00	30,000.00	0.00	68,783.96	(38,783.96)	(38,783.96)
000	General Gov'T.								(129.28)	(129.28)
11700	Medical Director	0.00	21,119.00	0.00	0.00	21,119.00	0.00	11,371.78	9,747.22	9,747.22
000	General Gov'T.								46.15	46.15
11701	Director Of Nursing	0.00	72,800.00	0.00	0.00	72,800.00	0.00	36,365.00	36,435.00	36,435.00
000	General Gov'T.								50.05	50.05
11702	Lic Pract'L Nurse/ Med Records	0.00	52,000.00	0.00	0.00	52,000.00	0.00	15,506.25	36,493.75	36,493.75
000	General Gov'T.								70.18	70.18
11704	Dir. Of Bldgs. & Grounds	0.00	45,011.00	0.00	0.00	45,011.00	0.00	23,463.17	21,547.83	21,547.83
000	General Gov'T.								47.87	47.87
11706	Food Service Supervisor	0.00	37,460.00	0.00	0.00	37,460.00	0.00	19,450.80	18,009.20	18,009.20
000	General Gov'T.								48.08	48.08
11707	Activity Director	0.00	36,400.00	0.00	0.00	36,400.00	0.00	11,646.25	24,753.75	24,753.75
000	General Gov'T.								68.00	68.00
11708	Admission Counselor	0.00	47,840.00	0.00	0.00	47,840.00	0.00	24,679.00	23,161.00	23,161.00
000	General Gov'T.								48.41	48.41
11709	Asst. Dir. Nursing	0.00	65,520.00	0.00	0.00	65,520.00	0.00	35,500.51	30,019.49	30,019.49
000	General Gov'T.								45.82	45.82
11710	Executive Housekeeper	0.00	37,954.00	0.00	0.00	37,954.00	0.00	19,328.74	18,625.26	18,625.26
000	General Gov'T.								49.07	49.07
11711	Qualified Medication Aide	0.00	287,040.00	0.00	0.00	287,040.00	0.00	144,141.41	142,898.59	142,898.59
000	General Gov'T.								49.78	49.78
11713	Housekeeper	0.00	102,398.00	0.00	0.00	102,398.00	0.00	45,496.25	56,901.75	56,901.75
000	General Gov'T.								55.57	55.57
11714	Maintenance Class III	0.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	4,000.00	4,000.00
000	General Gov'T.								100.00	100.00

Location Budget as of 07/19/2022

The Last Posted Date is 05/31/2022.

Fund: 4019 Portage Manor Fund for 01/01/2022 thru 07/19/2022, Director: Portage Manor

Loc: 0030 Portage Manor

Account		Carry Forward	Original	Add'l	Adj	Total			Unencumbered	Unexpended
Object	Description	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation	Encumbrance	Expenditure	Balance/Percent	Balance/Percent
11715	Maintenance Class II	0.00	34,132.00	0.00	0.00	34,132.00	0.00	17,148.45	16,983.55	16,983.55
000	General Gov'T.								49.76	49.76
11716	Cooks	0.00	68,265.00	0.00	0.00	68,265.00	0.00	36,262.00	32,003.00	32,003.00
000	General Gov'T.								46.88	46.88
11717	Dietary Aide	0.00	68,265.00	0.00	0.00	68,265.00	0.00	33,632.31	34,632.69	34,632.69
000	General Gov'T.								50.73	50.73
11720	Recreation Officers	0.00	22,000.00	0.00	0.00	22,000.00	0.00	5,805.03	16,194.97	16,194.97
000	General Gov'T.								73.61	73.61
11724	Extra Hire	0.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	4,000.00	4,000.00
000	General Gov'T.								100.00	100.00
11725	Holiday Pay	0.00	40,000.00	0.00	0.00	40,000.00	0.00	20,509.61	19,490.39	19,490.39
000	General Gov'T.								48.73	48.73
11729	Certified Nursing Assistant	0.00	34,132.00	0.00	0.00	34,132.00	0.00	18,387.40	15,744.60	15,744.60
000	General Gov'T.								46.13	46.13
11730	Unit Coordinator	0.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00	6,000.00
000	General Gov'T.								100.00	100.00
11731	License Practical Nurse	0.00	49,920.00	0.00	0.00	49,920.00	0.00	17,306.25	32,613.75	32,613.75
000	General Gov'T.								65.33	65.33
11733	Certified Nursing Assist.-P.T.	0.00	54,612.00	0.00	0.00	54,612.00	0.00	9,772.66	44,839.34	44,839.34
000	General Gov'T.								82.11	82.11
11734	Recreation Officers-P.T.	0.00	27,306.00	0.00	0.00	27,306.00	0.00	6,430.03	20,875.97	20,875.97
000	General Gov'T.								76.45	76.45
11735	Dietary Aide-P.T.	0.00	51,238.00	0.00	0.00	51,238.00	0.00	28,565.19	22,672.81	22,672.81
000	General Gov'T.								44.25	44.25
11736	Houskeepers-P.T.	0.00	54,612.00	0.00	0.00	54,612.00	0.00	5,423.30	49,188.70	49,188.70
000	General Gov'T.								90.07	90.07
11737	Qualified Medical Aide-P.T.	0.00	162,656.00	0.00	0.00	162,656.00	0.00	69,330.68	93,325.32	93,325.32
000	General Gov'T.								57.38	57.38

Location Budget as of 07/19/2022

Saint Joseph County

The Last Posted Date is 05/31/2022.

Fund: 4019 Portage Manor Fund for 01/01/2022 thru 07/19/2022, Director: Portage Manor

Loc: 0030 Portage Manor

Account		Carry Forward	Original	Add'l	Adj	Total			Unencumbered	Unexpended
Object	Description	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation	Encumbrance	Expenditure	Balance/Percent	Balance/Percent
11780	Housekeeper/Security	0.00	27,306.00	0.00	0.00	27,306.00	0.00	0.00	27,306.00	27,306.00
000	General Gov'T.								100.00	100.00
14800	FICA Taxes	0.00	128,633.00	0.00	0.00	128,633.00	0.00	58,944.38	69,688.62	69,688.62
000	General Gov'T.								54.18	54.18
14810	PERF	0.00	162,057.00	0.00	0.00	162,057.00	0.00	75,308.16	86,748.84	86,748.84
000	General Gov'T.								53.53	53.53
14840	Group Health Insurance	0.00	110,154.00	0.00	0.00	110,154.00	0.00	55,077.00	55,077.00	55,077.00
000	General Gov'T.								50.00	50.00
10000	Totals *****	0.00	2,025,630.00	15,000.00	0.00	2,040,630.00	0.00	953,700.98	1,086,929.02	1,086,929.02
									53.26	53.26
21010	Stationery & Printing	20.00	4,000.00	0.00	0.00	4,020.00	92.00	0.00	3,928.00	4,020.00
000	General Gov'T.								97.71	100.00
21030	Office Supplies	0.00	3,000.00	0.00	0.00	3,000.00	378.16	1,690.15	931.69	1,309.85
000	General Gov'T.								31.06	43.66
22010	Gas, Oil & Lubricants	0.00	5,000.00	0.00	0.00	5,000.00	100.00	2,002.82	2,897.18	2,997.18
000	General Gov'T.								57.94	59.94
22100	Tires & Tubes	0.00	600.00	0.00	0.00	600.00	0.00	0.00	600.00	600.00
000	General Gov'T.								100.00	100.00
22120	Garage & Motor Supplies	0.00	0.00	0.00	0.00	0.00	0.00	16.99	(16.99)	(16.99)
000	General Gov'T.								0.00	0.00
23011	Boiler Supplies	0.00	10,000.00	0.00	0.00	10,000.00	0.00	8,941.37	1,058.63	1,058.63
000	General Gov'T.								10.59	10.59
23230	Paint	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00	2,000.00
000	General Gov'T.								100.00	100.00
24010	Other Supplies	1,291.32	10,000.00	0.00	0.00	11,291.32	870.03	12,833.70	(2,412.41)	(1,542.38)
000	General Gov'T.								(21.37)	(13.66)
24100	Food	5,598.65	240,000.00	0.00	0.00	245,598.65	9,109.89	133,340.16	103,148.60	112,258.49
000	General Gov'T.								42.00	45.71

Location Budget as of 07/19/2022

Saint Joseph County

The Last Posted Date is 05/31/2022.

Fund: 4019 Portage Manor Fund for 01/01/2022 thru 07/19/2022, Director: Portage Manor

Loc: 0030 Portage Manor

Account Object	Description	Carry Forward Appropriation	Original Appropriation	Add'l Appropriation	Adj Appropriation	Total Appropriation	Encumbrance	Expenditure	Unencumbered Balance/Percent	Unexpended Balance/Percent
24120 000	Medical Supplies General Gov'T.	705.88	8,000.00	0.00	0.00	8,705.88	724.58	5,434.66	2,546.64 29.25	3,271.22 37.57
24130 000	Recreation Supplies General Gov'T.	0.00	4,500.00	0.00	0.00	4,500.00	0.00	576.23	3,923.77 87.19	3,923.77 87.19
20000	Totals *****	7,615.85	287,100.00	0.00	0.00	294,715.85	11,274.66	164,836.08	118,605.11 40.24	129,879.77 44.07
31010 000	Legal Services General Gov'T.	0.00	100.00	0.00	0.00	100.00	0.00	56.00	44.00 44.00	44.00 44.00
31150 000	Medical Services General Gov'T.	0.00	3,000.00	0.00	0.00	3,000.00	262.36	1,000.00	1,737.64 57.92	2,000.00 66.67
32050 000	Conferences & Training General Gov'T.	0.00	1,200.00	0.00	0.00	1,200.00	0.00	2,700.00	(1,500.00) (125.00)	(1,500.00) (125.00)
32200 000	Telephone General Gov'T.	0.00	12,000.00	0.00	0.00	12,000.00	0.00	5,758.82	6,241.18 52.01	6,241.18 52.01
32350 000	Postage General Gov'T.	0.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00 100.00	1,000.00 100.00
35010 000	Electricity General Gov'T.	0.00	50,000.00	0.00	0.00	50,000.00	0.00	29,547.22	20,452.78 40.91	20,452.78 40.91
35030 000	Water & Sewage General Gov'T.	0.00	30,000.00	0.00	0.00	30,000.00	0.00	13,259.63	16,740.37 55.80	16,740.37 55.80
35040 000	Heating & Fuel Oil General Gov'T.	0.00	25,000.00	0.00	0.00	25,000.00	0.00	16,950.02	8,049.98 32.20	8,049.98 32.20
36010 000	Building Maintenance General Gov'T.	0.00	15,000.00	0.00	0.00	15,000.00	1,412.53	5,118.00	8,469.47 56.46	9,882.00 65.88
36015 000	Contractual Services General Gov'T.	175.00	70,000.00	25,000.00	0.00	95,175.00	18,860.42	56,904.68	19,409.90 20.39	38,270.32 40.21
36100 000	Repairs - Vehicles General Gov'T.	0.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	4,000.00 100.00	4,000.00 100.00

Location Budget as of 07/19/2022

Saint Joseph County

The Last Posted Date is 05/31/2022.

Fund: 4019 Portage Manor Fund for 01/01/2022 thru 07/19/2022, Director: Portage Manor

Loc: 0030 Portage Manor

Account		Carry Forward	Original	Add'l	Adj	Total			Unencumbered	Unexpended
Object	Description	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation	Encumbrance	Expenditure	Balance/Percent	Balance/Percent
36200	Repairs - Other Equipment	0.00	10,000.00	0.00	0.00	10,000.00	0.00	2,490.64	7,509.36	7,509.36
000	General Gov'T.								75.09	75.09
38012	Interest on Debt	0.00	729.00	0.00	0.00	729.00	0.00	0.00	729.00	729.00
000	General Gov'T.								100.00	100.00
38013	Principal on Debt	0.00	3,726.00	0.00	0.00	3,726.00	0.00	2,598.33	1,127.67	1,127.67
000	General Gov'T.								30.26	30.26
39050	Licenses	0.00	2,000.00	0.00	0.00	2,000.00	0.00	130.00	1,870.00	1,870.00
000	General Gov'T.								93.50	93.50
39100	Laundry & Cleaning	2,290.24	35,000.00	0.00	0.00	37,290.24	89.90	15,428.10	21,772.24	21,862.14
000	General Gov'T.								58.39	58.63
39750	Information Technology	0.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00	1,500.00
000	General Gov'T.								100.00	100.00
30000	Totals *****	2,465.24	264,255.00	25,000.00	0.00	291,720.24	20,625.21	151,941.44	119,153.59	139,778.80
									40.85	47.92
44510	Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	274.98	(274.98)	(274.98)
000	General Gov'T.								0.00	0.00
44600	Special Equipment	0.00	5,000.00	0.00	0.00	5,000.00	290.00	0.00	4,710.00	5,000.00
000	General Gov'T.								94.20	100.00
44601	Maintenance Equipment	0.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00	5,000.00
000	General Gov'T.								100.00	100.00
45010	Vehicles	0.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00	6,000.00
000	General Gov'T.								100.00	100.00
45510	Furniture & Fixtures	0.00	20,000.00	0.00	0.00	20,000.00	0.00	253.97	19,746.03	19,746.03
000	General Gov'T.								98.73	98.73
40000	Totals *****	0.00	36,000.00	0.00	0.00	36,000.00	290.00	528.95	35,181.05	35,471.05
									97.73	98.53
Location Totals *****		10,081.09	2,612,985.00	40,000.00	0.00	2,663,066.09	32,189.87	1,271,007.45	1,359,868.77	1,392,058.64
									51.06	52.27

Location Budget as of 07/19/2022

Saint Joseph County

The Last Posted Date is 05/31/2022.

Fund: 4019 Portage Manor Fund for 01/01/2022 thru 07/19/2022, Director: Portage Manor

	Carry Forward	Original	Add'l	Adj	Total			Unencumbered	Unexpended
	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation	Encumbrance	Expenditure	Balance/Percent	Balance/Percent
Fund Totals *****	10,081.09	2,612,985.00	40,000.00	0.00	2,663,066.09	32,189.87	1,271,007.45	1,359,868.77 51.06	1,392,058.64 52.27

Location Budget as of 07/19/2022

Saint Joseph County

The Last Posted Date is 05/31/2022.

	Carry Forward	Original	Add'l	Adj	Total			Unencumbered	Unexpended
	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation	Encumbrance	Expenditure	Balance/Percent	Balance/Percent
Grand Totals *****	10,081.09	2,612,985.00	40,000.00	0.00	2,663,066.09	32,189.87	1,271,007.45	1,359,868.77 51.06	1,392,058.64 52.27