



# ST. JOSEPH COUNTY

ESTABLISHED 1830

BOARD OF COMMISSIONERS



## MEMBERS

ANDREW T. KOSTIELNEY

*District 1*

DEREK D. DIETER

*District 2*

DEBORAH A. FLEMING, D.M.D.

*District 3*

## AGENDA

**Tuesday, March 22<sup>nd</sup>, 2022; 10:00 a.m. 7<sup>th</sup> Floor Conference Room**

[Join Board of Commissioners Meeting](#)

Dial in: 1-312-626-6799 | Meeting ID: 992 8675 0389 | Passcode: 314981

### PLEDGE OF ALLEGIANCE

**A. FIRST ORDER OF BUSINESS: Opening and Reading of Bids/Letters of Interest on:**

**B. REPORTS AND REQUESTS FROM:**

#### **COMMISSIONERS:**

- a) Accounts Payable Docket
- b) Settlement Agreement and Release
- c) Resolution R-7-C-2022 – Establishing an approved billing rate for certain legal services.

**C. OLD BUSINESS:**

**a. PSAP:**

- i. Approval of proposal from Priority Dispatch for QPR assistance for Emergency Medical and Fire Dispatch.

**D. PUBLIC COMMENTS (Three Minute Limit)**

The Title VI Coordinator has made available at this meeting/hearing a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, in order to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

RESOLUTION R-7-C-2022

RESOLUTION OF THE  
ST. JOSEPH COUNTY BOARD OF COMMISSIONERS  
ESTABLISHING AN APPROVED BILLING RATE FOR CERTAIN LEGAL SERVICES

WHEREAS, St. Joseph County periodically assigns legal work to be handled by various attorneys; and

WHEREAS, certain legal work is covered by special letters of engagement and other contracts setting forth the terms and condition for such work, and certain work is not subject to such engagement letter and contracts; and

WHEREAS, certain work is recurring, such as representation of the County in a variety of litigation matters; and

WHEREAS, the County is aware of prevailing rates for qualified attorneys working in St. Joseph County; and

WHEREAS, it is in the interest of the County to approve a competitive rate for retaining legal services in specific special matters; and

WHEREAS, the County has from time to time approved such rates; and

WHEREAS, a claim has been made against the County as it relates to the replacement of structures located on Inwood Road and Strawberry Road over the Niespodziany Ditch which requires specialized knowledge and skill in representation of the County in the same; and

WHEREAS, construction litigation as a whole requires specialized knowledge and skill in the representation of the same; and

WHEREAS, albeit lower than some market rates for legal services in the County, a rate of \$315.00 per hour is a competitive rate for such services;

Now, Therefore, be it Resolved as follows;

1. Based on the circumstances outlined above, the St. Joseph County Board of Commissioners approves a billing rate of \$315.00 for attorney services on those matters and construction matters which are the subject of a special letter of engagement for construction matters;

2. The rate approved above shall be effective for services provided after March 1, 2022, and shall remain in effect until a subsequent modification by this Board.

3. This resolution is effective upon adoption by the Board.
4. A copy of this resolution shall be provided to the County Auditor.

RESOLVED THIS \_\_\_ DAY OF MARCH, 2022.

APPROVED:

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Andrew T. Kostielney, President

\_\_\_\_\_  
Deborah A. Fleming, D.M.D., Vice-President

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Derek D. Dieter, Member

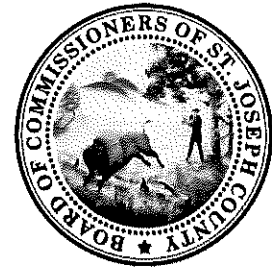
Attest:

\_\_\_\_\_  
Michael J. Hamann, Auditor, St. Joseph County



*Executive Director*  
Raymond Schultz

County of St. Joseph  
**Public Safety Communications Consortium**  
58266 Downey Ave.  
Mishawaka, Indiana 46544  
(574)252-3600 Fax (574)252-3636



*Board of Commissioners*  
ANDREW T. KOSTIELNEY  
DEREK DIETER  
DEBORAH A. FLEMING

February 28th, 2022

Dear Commissioners,

Attached you will find a proposal from Priority Dispatch in Salt Lake City, UT. This proposal is a supplement to another contract that we have with Priority Dispatch for Quality Performance Review (QPR). In November we implemented Emergency Police Dispatch (EPD). Priority Dispatch provides QPR for 90% of our police calls until May 14<sup>th</sup>, 2022. QPR gives immediate support for the quality assurance program which includes auditing, feedback, finding trends, weekly meetings, and training for not only the dispatchers but the quality assurance team.

The provided contract is for QPR assistance for Emergency Medical and Fire Dispatch (EMD and EFD). This additional help will allow trainees and dispatchers to continue to receive feedback in a timely manner while we hire, train, and gain a new Quality Assurance Manager. With all the overtime that we currently have, the trained quality assurance personnel are already working 12-hour shifts and have very limited extra time to audit calls.

The total cost of this contract for EMD and EFD is \$4,503.00 for the three months.

Thank you for the consideration,

Julie Tobey



# QUOTE

110 Regent Street, Suite 500  
 Salt Lake City, UT 84111  
 USA  
[www.prioritydispatch.net](http://www.prioritydispatch.net)  
 Prepared By: Jon Stones  
 Phone: (800) 363-9127  
 Email: [jon.stones@prioritydispatch.net](mailto:jon.stones@prioritydispatch.net)

Agency: St. Joseph County 911  
 Agency ID#: 1619  
 Quote #: Q-60163  
 Date: 2/23/2022  
 Offer Valid Through: 6/23/2022  
 Payment Terms: Net 30  
 Currency: USD

**Bill To:**  
 St. Joseph County 911  
 Raymond Schultz  
 58266 DOWNEY AVE  
 MISHAWAKA, Indiana 46544-3472  
 United States

**Ship To:**  
 St. Joseph County 911  
 Raymond Schultz  
 58266 DOWNEY AVE  
 MISHAWAKA, Indiana 46544-3472  
 United States

Line	Product Name	Qty	Unit Price	Amount
1	<b>Q Plus for EFD</b> Quality Performance Review Service - EFD Expert case review and reporting. Subscription auto-renews without written cancellation	105	19.00	1,995.00
2	<b>Q Plus for EMD</b> Quality Performance Review - EMD Expert case review and reporting. Subscription auto-renews without written cancellation	132	19.00	2,508.00
<b>Quality Performance Review (MFP): 3 Months TOTAL:</b>				USD 4,503.00
<b>Subtotal</b>				USD 4,503.00
<b>Estimated Tax</b>				
<b>Total</b>				USD 4,503.00

<b>Customer Signature:</b>	<b>Date:</b>
<b>Customer Name:</b>	<b>Purchase Order ID:</b>
<b>Expiration Date:</b>	

### TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."