

**ST. JOSEPH COUNTY ELECTION BOARD**  
101 S. MAIN ST.  
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON  
MURRAY WINN, REPUBLICAN MEMBER  
TERRI J. RETHLAKE, SECRETARY

TELEPHONE 574-235-9635  
FAX 574-235-9838

October 1, 2018

St. Joseph County  
Election Board Meeting  
2:30 PM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Murray Winn, Republican Member and Ex-Officio Clerk of the Circuit Court, Terri J. Rethlake, also present are:

Keith Mc Ginnis-RBM  
Rita Glenn-Chief Deputy Clerk  
Cindy Streich-Absentee Supervisor  
Nancy Lindzy-Absentee  
Kim Riskovitch-Rep. Member Voter Reg  
Lynn Fitzpatrick-Republican County Chair  
Penny Stratton-Election Clerk

2. Approval of the minutes from the last meeting.

Catherine moves to approve the minutes of the last meeting. So, moved by Murray Winn, seconded by Terri Rethlake. So, ordered. Minutes stand approved.

Old Business

3. Catherine agreed with Brand and Angie from IED comments stating that the Freedom Vote is an optical scan which requires the ballot card procedures. Murray stated that the Freedom Vote has many or more capabilities to find a voter than the DRE does, and it is unfortunate that we can't utilize those capabilities. IC code 3-11.5-4-17 Death of a Voter states that if we are made aware of a voter's death we must pull the ballot, but if we are not made aware and the ballot isn't pulled it doesn't invalidate the election.

The procedure for the walk-in voter is as follows:

The voter signs an application and a ballot envelope.

The clerk will print the voter's name and precinct name on the envelope.

The clerk will staple the activation ticket to the right top corner of the application.

The voter will take the envelope and application to the clerk to activate the Freedom Vote.

The voter will take the application, envelope and the ballot that was printed to the tabulator.

The voter will scan the ballot, then put the ballot and application inside the envelope.

The voter will seal the envelope and put in the ballot box.

The clerks will collect all the ballots at the end of the day and put them in an envelope, initial across the seal of the envelope and tape around the envelope.

4. Terri informed the board the League of Women Voters is doing well with the I Voted stickers.

#### New Business


5. Terri asked the board if we were going to accept the applications that the Democratic party sent out that doesn't have the instructions at the top. She also informed them that we are receiving hundreds of them daily, so it would be hard to contact all the voters and inform them to use the application we provide. Murray made a motion to accept the Order 2018-45. Terri seconded. So, ordered.
6. Murray suggested including the Freedom Vote in the testing that is scheduled for Friday October 5, 2018. The board agreed that it should be included in the testing.
7. Cindy asked the board for clarification on the "Straight Party Ticket instructions" because the at-large races had to be selected. The board explained the laws changed and the directions are on the ballot.
8. Terri asked the board if we were including LGBTQ literature in training or just including it in the bags. The board agreed to put the literature in the Inspector bags.
9. The Absentee clerks asked the board what they should tell a voter who is demanding she is registered to vote but Absentee and Voters Registration can't verify. The board told them to tell the voter we can't verify the voter, so they must register.

#### Public Comment

The next meeting is October 12, 2018 at 2:00 PM

The Chairman makes a motion to adjourn at 12:42 PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terri J. Rethlake". The signature is fluid and cursive, with the first name "Terri" being the most prominent.

Terri J. Rethlake, Secretary  
St. Joseph County Election Board

tjr/pds