

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on September 18, 2018 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dr. Deborah Fleming D.M.D., and Dave Thomas were present.

PLEDGE OF ALLEGIANCE

PRAYER

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**B)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL**

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
60-18	48-18
61-18	49-18
59-18	50-18

*as amended

Mr. Thomas. Asks for ordinance 49-18 title to be changed.
Mr. Murphy. This has been changed in the 2019 budget.
Mr. Thomas. Item j asks about the additional appropriation for overtime and the need for the 2019 budget to be as accurate as possible. Please share my concerns with the council.
Mr. Hamann. We will look at that. It is tough now to give a good informative answer, but we will look into it.

Dr. Fleming moved to approve the above requests as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**ELECTION BOARD
IN THE MATTER OF APPROVING
OF A 2ND ADDENDUM TO A
RBM CONTRACT**

Keith McGinnis, RBM Consultants.

This is an upgrade to the walk in absentee portion of the voting system as well as the central count absentee for your absentee system. We would like to upgrade now to make this a little more on the electronic side but still have your paper ballot. We are proposing the use of this for walk in and mail out absentees. I think if you take a look at it and see how it is streamlined processed. What this means is last election we counted 5,000 absentees by mail and walk in together. It took time to open 5,000 envelopes. It's not counting it's opening envelopes. Now what we are able to do is when a walk in person comes in there ballot comes up on an electronic screen they touch all their choices, review it, print it then take the ballot to the tabulator, which is not sitting on a ballot box it is sitting on a table, they put it through it comes out the back and then put in the envelop and dropped into the ballot box. Come election day all those walk-in absentees at the end of election day we turn a key and all those absentees are generated for us. They are counting but not tabulating. We would then only have to count the mail out absentees and from estimates past you probably are looking at 2,500 on the high end. The other walk in absentees will already be counted and tabulated at the close of the polls. Funding is out of HAVA.

Mr. Thomas. Gives thanks and asks about an amendment including exhibit A.

Mr. McGinnis. What is included in that portion is the software portion. It is a year warranty so there is no payment on that but included in the price as well.

Mr. Woods. So, in addition to the addendum to the professional services agreement that changes exhibit c to the original contract this is also part of what we need to approve today. The motion should be a motion to approve the addendum of professional services agreement with RBM including exhibit a.

Dr. Fleming makes a motion as stated by counsel.

Mr. Thomas seconds the motion.

Motion adopted by a 3-0 vote.

HUMAN RESOURCES:
IN THE MATTER OF APPROVING
NEW AVENUES 2019 OPEN
ENROLLMENT RENEWALS

Kim Karkiewicz, Human Resources Director, offices on the 7th floor.

This is our employee assistance program contract This is an important part of our wellness offering to our county employees and their family. The contract has been reviewed by counsel and has been recommended to move forward.

Dr. Fleming moved to approve the above requests as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
ONSITE 2019 OPEN ENROLLMENT

This is for onsite health who does our wellness screening during our open enrollment to help provide the wellness credit to our county employees and spouse on the insurance. It is the same that they had done for us the last open enrollment, which is the finger stick instead of the vein puncture along with providing the flu shot at the same time. The contract that was given to you just before the meeting that had the request for the prepayment be taken out, so we are not doing any kind of prepayment for services only after services are rendered.

Dr. Fleming moved to approve the above requests as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

Jessica Clark, County Engineer, offices on the 7th floor.

A)
IN THE MATTER OF APPROVAL
OF AN AGREEMENT FOR
MISCELLANEOUS WORK PARTNERSHIP
WITH PHM

This agreement is similar to the one we did last year where we partner with PHM to include some of their sitework in our bid packages for asphalt to encourage some cost savings on their behalf and all of their work is 100% paid for through PHM.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF INDOT CONTRACT R-37501
LASALLE TRAIL FROM DARDEN
ROAD TO AUTEN ROAD
ENHANCEMENT, BIKE AND
PEDESTRIAN FACILITIES PHASE
II RECOMMENDATION FOR
ACCEPTANCE

Recommendation for acceptance of the above noted project is requested. All work has been completed satisfactorily or corrected.

Dr. Fleming moved to accept the above agreement as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF INDOT CONTRACT R-38061
LASALLE TRAIL FROM
AUTEN ROAD TO STATE LINE
ENHANCEMENT, BIKE AND
PEDESTRIAN FACILITIES PHASE
III CHANGE ORDER NO 1

This change order is necessary for common excavation and disposal of unsuitable materials encountered within the project limits. The revised contract amount would become \$554,041.14, which is a 2.43% increase.

Dr. Fleming moved to accept the above change order as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
OF INDOT CONTRACT R-37500
INTERSECTION IMPROVEMENT,
ROUNDAABOUT ON FIR ROAD AT
BRICK ROAD RECOMMENDATION
FOR ACCEPTANCE

Recommendation for acceptance of the above noted project is requested. All work has been completed satisfactorily or corrected.

Dr. Fleming moved to accept the above agreement as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVAL
OF INDOT CONTRACT R-38061
LASALLE TRAIL FROM
AUTEN ROAD TO STATE LINE
ENHANCEMENT, BIKE AND
PEDESTRIAN FACILITES PHASE
III CHANGE ORDERS NO 2 AND 3

This change is necessary to remedy drainage issues encountered within the project limits.
These change orders will amount to an increase of \$8693.00 and \$26718.78 accordingly.

Dr. Fleming moved to accept the above agreement as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

OLD BUSINESS: None

PUBLIC COMMENTS: None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

The image shows two handwritten signatures in black ink. The signature on the left is partially obscured and appears to be 'Dr. Fleming'. The signature on the right is more legible and appears to be 'Mr. Thomas'. Both signatures are written over a horizontal line.

ST. JOSEPH COUNTY COMMISSIONERS