

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
MURRAY WINN, REPUBLICAN MEMBER
TERRI J. RETHLAKE, SECRETARY

TELEPHONE 574-235-9635
FAX 574-235-9838

September 12, 2018

St. Joseph County
Election Board Meeting
1:00 p.m.

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Murray Winn, Republican Member and Ex-Officio Clerk of the Circuit Court, Terri J. Rethlake, also present are:

Rick Moffett-Head Machine Tech
Dave Smith-Machine Tech
Rita Glenn-Chief Deputy Clerk
Debbie Ladyga-Block-Democrat County Co-Chair
Kim Riskovitch-Rep. Member Voter Reg
Keith Mc Ginnis-RBM
Arielle Brandy-Dem. Member Voter Reg
Lana Cleary-Deputy Clerk
Nick Abernathy-RBM
Lynn Fitzpatrick-Republican County Chair
Penny Stratton-Election Clerk

2. Approval of the minutes from the last meeting.

Catherine moves to approve the minutes of the last meeting. So, moved by Murray Winn, seconded by Terri Rethlake. So, ordered. Minutes stand approved.

Old Business

3. Terri informed the board that the second phase of the HAVA appropriation was approved on 9-11-18 by the County Council. The Commissioner's meeting is scheduled for the 18th of September and she will send a letter to the Commissioners to place it on the agenda. Catherine asked Keith if he thought he would have enough time to deliver equipment. He said he would have the equipment and training before Absentee Voting

opens. Murray asked who oversaw tagging the new equipment. Terri informed him Stephanie in Purchasing would do all inventory of the new equipment. Terri asked Keith to get us serial numbers for all the equipment. The board approved the Addendum on the new equipment.

4. Kim informed the board she confirmed Mishawaka City Hall for October 25th and November 1st at 6:00 PM-7:30 PM. Debbie Ladyga-Block offered her services in the future if we have problems with places in Mishawaka not returning phone calls.
5. Lana explained she received two quotes for I Voted stickers: one from Insty-prints and one from Carothers. Everyone gave options of organizations that could be contacted to see if we could get some organizations to participate. Lana and Penny will get quotes for a larger amount and email everyone.
6. Kim and Arielle advised the board of the polling locations that are changed and the ones we still need to fill.
 - Redeemer Missionary Church Pct. 130411 will be at Thomas Edison Intermediate
 - Brown School Pct. 130410 & 130106 possibly moving to Fire Station #7
 - Timberland Bible Church Pct. 020012 & 020018 will be at New Life Assemble of God Church
 - Blair Hills Community Building Pct. 090202 will be at Primrose Retirement Community
 - A Rose Place Pct. 150005 & 150006 will be at Lyons Club Edison Rd.
 - First Baptist Church Pct. 130503 possibly moving to Grand Emerald Place
 - John Marshall School Pct. 130509 & 130517

New Business

7. Keith asked the board if we were having multiple precincts per M100 machine. The Election Board held a discussion. Catherine didn't think the Primary Election was as big of a success as was expected with multiple precinct machines. Terri asked the machine techs if it was easier for them to have each M100 a single precinct. Rick and Dave agreed single precinct per M100 is easier. Murray made a motion to have single precincts per M100. Terri seconded. So, ordered.
8. Catherine asked if everyone was available October 5, 2018 for the Public Test. Public Test scheduled for Friday, October 5, 2018 at 9:00 AM at the Olive Street Warehouse. Rick requested that each party pick ten precincts for the public tests.
9. Terri reminded both parties we need the names of everyone who will be working Central Count by September 21, 2018. We need twenty-three teams per party. Rita and Penny will contact Ann about using the County Council Chambers. Rita asked Rick how many card tables they have at the warehouse, he said they should have twenty tables. Terri also reminded Catherine and Murray they would need six each Election Day Commissioners. Lana inquired about machine demonstrators, both parties said they would get them together.

Public Comment

Next meeting scheduled for September 25, 2018 at 2:30 PM

The Chairman makes a motion to adjourn at 2:01 PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terri Rethlake". The signature is fluid and cursive, with the first name "Terri" written in a larger, more prominent script than the last name "Rethlake".

Terri J. Rethlake, Secretary
St. Joseph County Election Board

tjr/pds