

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on July 21, 2020 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dr. Deborah Fleming D.M.D., and Dave Thomas were present.

Frank Fotia goes over the health rules for meetings in the chambers and procedures.

**PLEDGE OF ALLEGIANCE**

**PRAYER**

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

**OPENING AND READING OF BIDS ON: None**

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**B)  
IN THE MATTER OF APPROVING  
BILLS PASSED BY THE ST.  
JOSEPH COUNTY COUNCIL**

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
43-20	43-20
51-20	44-20

Mr. Thomas gives thanks to those on the frontlines.  
Mr. Kostielney. I agree with Mr. Thomas's comments. One of the challenges with this hazardous pay is they have set aside \$850,000 and there will be money left after the Sheriff Department receives their funds. Then a protocol needs to be developed because a comment was made about first come first served for the rest of the money. This does not seem very equitable. So, I don't know what the protocol will be. Plus, we have employees that have put themselves in harms way during that time that there would be funding available if it exceeded the \$850,000. Also, our HR Director has some concerns with this. Who will be the decision makers, what is the process, what do employees do, what do department heads do? This needs to be turned over to the County Council to handle so they can make these decisions.

Mr. Thomas states that he also spoke to Kim and gave her some guidance on this issue and discussed the issue of the Commissioners having say in the distribution of the funds verse the County Council.

Mr. Thomas states he does not agree with letting the County Council deal with the distribution of funds.

Dr. Fleming comments that we may be able to get reimbursed for these funds through the COVID 19 support from the state.

Mike Hamann, County Auditor, offices on the 2<sup>nd</sup> floor.

I believe the Department heads were told to do like the Sheriff's did. Try and follow that protocol. Please use money in your budget first then use this money.

Mr. Thomas. When it comes to hazard pay how does someone qualify?

Mr. Hamann. There are two tiers that they are going by.

Mr. Kostielney. From what we have been told Hazardous pay is excluded from the Cares Act reimbursement unless something has changed recently. If there is overtime due to COVID that may be reimbursable.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

AUDITOR:  
IN THE MATTER OF APPROVING  
A KRUGGEL LAWTON CONTRACT  
AMMENDMENT

John Murphy, Chief Deputy Auditor, offices on the 2<sup>nd</sup> floor.

We are asking for an additional \$25,000 for additional services in connection with GAAP financial preparation services. These services include Solid Waste (\$10,000), conversion worksheets at the request of the State Board of Accounts (\$12,000) and training with fiscal officers in the new accounting lease standards and fiduciary fund accounting standards (\$3,000).

Mr. Thomas. Maybe we can get that \$10,000 reimbursed from Solid Waste.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

HEALTH DEPT  
IN THE MATTER OF APPROVING  
A DOCUSIGN BUSINESS AGREEMENT  
HIPPA

Amy Ruppe, Finance Manager, offices on the 8<sup>th</sup> floor.

This is a business agreement with DocuSign. We would like to expand this to our clinic area they would be sending public health information, so we needed a HIPPA contract signed to make sure information is transferred properly.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

PENN TWP ASSESSOR  
IN THE MATTER OF APPROVING  
A CONTRACT WITH LEXUR  
APPRAISAL SERVICES

Michael Castellon, Penn Assessor, 219 LWW

This bid was awarded to Lexur Appraisal Services. This is to address permit work and provide additional training as we see fit for permit work in Penn Township.

Mr. Thomas asks if an RFP was done, and the cost to Lexur.

Mr. Castellon. An RFP was done, the original request to the council was \$146,000 the bid was for \$85,000 as we get into the permit work, we may ask for additional money from the \$146,000.

Mr. Thomas. The contract is confusing. Nowhere does it mention the amount of money in question.

Jason Guiliford.

On page ten, number 13 it addresses the costs.

Mr. Thomas goes over the break down of those costs and the parcels and protecting the taxpayers with Mr. Guiliford and Mr. Castellon.

Mr. Kostielney. To Dave's point of protecting the taxpayers I think Mike that is exactly what you are doing. You want to get the entire scope of work out there, which is reflected in this contract. The ultimate end result is to increase revenue and be fair and equitable.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**INFRASTRUCTURE, PLANNING & GROWTH:**

Development / Subdivision Requests
Description
Irrevocable Letter of Credit Augustine Lake Subdivision

Special Events Requests
Description

Traffic Regulatory Requests
Description

Project Completion Affidavit
Description
Project Completion Affidavit Hidden Trails Estates Acceptance and Surety Release

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

A)  
IN THE MATTER OF APPROVAL  
OF LEGAL SERVICES WITH  
THORNE GRODNIK LLP

Jamie Woods.  
This is related to the issuance of an opinion to the EDA for the fiber optic project going on in the New Carlisle area. It is approximately a 24-mile loop and approximately 235 parcels. The total amount for this project would be \$100,000. The break down for this is \$40,000 to Fidelity National Title to conduct approximately 235 title searches and \$60,000 to Thorne Grodnik to issue the title opinion.  
Mr. Thomas asks several clarification questions and short discussion on Fidelity National Title.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.  
Motion seconded by Mr. Kostielney.  
Motion adopted by a 2-1 vote.

B)  
IN THE MATTER OF APPROVING  
DEMOLITION QUOTE AWARDS

Bill Schalliol, Economic Development.  
It is requested that the quote to R&R Demolition of 4 properties and Ritschard Brothers, Inc. for 2 properties be approved.  
For property addresses and dollar amounts please contact IPG.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.  
Motion seconded by Mr. Kostielney.

Motion adopted by a 2-1 vote.

Mr. Kostielney. I have talked to the Town of New Carlisle and we will be working with them on development for the area where the trailer park was located to improve that area.

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

C)

IN THE MATTER OF APPROVING  
A STATE-LOCAL PUBLIC AGENCY  
PROJECT COORDINATION CONTRACT  
FOR DOUGLAS ROAD RECONSTRUCTION  
ADDED TRAVEL LANES DES NO. 1900506

This agreement identifies federal aid construction funding for the portion of the project covered under Des#1900506. Your approval is requested.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVING  
BID AWARD S-597-20  
REPLACEMENT OF SMALL  
STRUCTURE ON RILEY ROAD  
OVER GROSS DITCH

We recommend the bid be awarded to Northern Indiana Construction Company, Inc. in the amount of \$172,606.94.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS:**

IN THE MATTER OF APPROVING  
A 2020 ST JOSEPH COUNTY LIMITED  
LEAF PICK UP PROGRAM

Mr. Thomas. There is only one bid for this project. The County is in financial strain and cannot afford to waste money on a program that doesn't seem to work very well and certainly doesn't treat all citizens fairly. It seems to serve, or plan to serve certain regions of the county that are more affluent while everybody is paying the taxes. These tax dollars being used don't benefit everyone just some with the current model and that is just a shame. The only good news is it seems half of the funding has been pulled away for the Sheriff's hazard pay and others hazard pay.

Mr. Kostielney. It does appear that the leaf program has been defunded to a point. I would disagree that this is geared toward one economical or demographical area. It is normally geared towards a geographical area where or an area where there is more leaves and those leaves need to be picked up wherever they are.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.

Motion seconded by Mr. Kostielney.

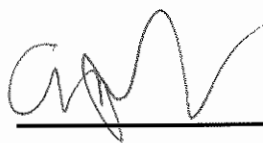
Motion adopted by a 2-1 vote.

**PUBLIC COMMENTS:**

Dan Caruso, 305 Compton St., New Carlisle.

States that he is glad there will be conversations with citizens in reference to NICD and amazed of the money being used in New Carlisle.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.



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ST. JOSEPH COUNTY COMMISSIONERS