

MINUTES AND MEMORANDA
ST. JOSEPH COUNTY BOARD OF HEALTH

July 10, 2019
Regular Meeting

Present at the Meeting:

Dale Deardorff, M.D.	President
Heidi Beidinger-Burnett, Ph. D, MPH	Vice President
John Linn	Member
Jason Marker, M.D.	Member
Ilana Kirsch, M.D., FACOG	Member
Sharon Imes, RN, MSN	Member

Also Present at the Meeting:

Luis Galup, M.D.	Health Officer
Erica Tijerina	Vital Records
Carolyn Smith	Food Services Director
Brett Davis	Environmental
Mark Espich	Environmental Director
Sally Dixon	FIMR Coordinator
Robin Vida	Health Education Director
J. David Keckley	Attorney for Health Department

I. AGENDA AND MINUTES:

On motion made by John Linn, seconded by Dr. Marker, and unanimously approved, the Agenda for the July 10, 2019 Regular Meeting of the Health Board was adopted as presented.

Upon motion made by Sharon Imes, seconded by Dr. Burnett, and unanimously approved, the Minutes of the June 19, 2019 Regular Meeting of the Health Board were approved.

II. HEALTH OFFICER ORAL REPORT:

Dr. Galup anticipates being able to present at the next regular meeting the criteria being considered for salary merit increases for St. Joseph County Health Department employees.

III. DEPUTY HEALTH OFFICER ORAL REPORT:

Dr. Fox was unable to attend this meeting as he was attending and making a presentation at a Health Event in Chicago.

IV. NEW BUSINESS:

19-26 Discussion and Vote on June 2019 Health Officer's Report

Board members reviewed Dr. Galup's June, 2019 Report. Comments included that flu deaths were down from 2018; Dr. Marker continues to monitor the overdose response grant project; there has been a 58% increase in routine inspections. On motion made by Dr. Marker, seconded by Mr. Linn and unanimously adopted, the health officer's report was approved.

19-27 Personnel Committee Report

The Personnel Committee met in executive session prior to this meeting and continues to review applications for the health officer position. There are four viable candidates. Members of the committee have interviewed one of the candidates and will be scheduling phone interviews with the other candidates.

19-28 Finance Committee Report

Dr. Deardorff reported that the recent meeting with representatives of the County Commissioners, County Council and Auditor's Office to review the Health Department's 2020 budget request went well.

There were no negative comments by any of the individuals attending that meeting. He emphasized at the meeting that the increase in salaries obtained last year was not just a one year program and attention should be given to the request for additional staff and additional salary increases. Additional staff is needed in food services and environmental. Issues discussed included the opioid epidemic; lead poisoning; increase in permit applications and inspections; FIMR numbers; and other duties of the Health Department.

Dr. Deardorff is optimistic that the budget request will be approved.

19-29 Fetal Infant Mortality Review Program Presentation

Sally Dixon, FIMR Coordinator for the Health Department, submitted to be attached to these minutes the 2018 Annual Report.

Her presentation also included the following information:

- ISDH released the Title V grant application that includes funding for FIMR and it is due on Friday, July 12.
- This year's RFP only covers one year and in the sustainability section of the grant, it states clearly, in bold caps, that a sustainability plan for a program does not include requesting funding from the state each year.
- Sally Dixon requested that the Health Board consider determining if the FIMR Coordinator position could be included in the Department of Health's 2021 budget and that this intent could then be shared in a letter to ISDH that will accompany the grant request.

- Beacon Health System has committed \$6,000 for the next grant cycle so far and we will have an opportunity to apply for additional funding in the fall. Beacon also awarded the FIMR program \$12,750 to fund the One Key Question seminar for primary care providers on August 8th to increase attention to women's health prior to pregnancy.
- Sally Dixon submitted a grant request to St. Joseph Health System for \$10,000 after speaking to Chad Towner, CEO and Michelle Peters, VP of Community Health at SJHS but we will not receive their decision prior to the grant being submitted.

Sally Dixon indicated that she would provide a formal letter to Dr. Deardorff for the Board's approval. On motion made by Dr. Kirsch, seconded by Sharon Imes, and unanimously adopted, the Board approved submitting a letter in support of the grant request.

V. OLD BUSINESS:

No old business was conducted at this meeting.

VI. BOARD NOTIFICATIONS:

The Board noted the hiring of Samuel Schaeffer, part-time intern, Health Overdose Response Plan Grant.

VII. PUBLIC COMMENTS:

The Board acknowledged and thanked Mr. Richard Pfeil, St. Joseph County Council Member for District C, for his attendance and interest in the Health Board proceedings. Mr. Pfeil's experience includes his involvement with Memorial Hospital (Beacon Health System) for many years and he believes Beacon could be a resource to help the St. Joseph County Health Department. He also notes that the Board's decision to replace Dr. Galup, who will be retiring in October, is an opportunity to secure new leadership. The St. Joseph County Council will be available to discuss the needs and direction of the Health Department.

VIII. TIME AND PLACE OF NEXT REGULAR MEETING:

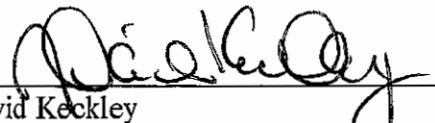
The next regular meeting of the St. Joseph County Health Board is scheduled for Wednesday, August 14, 2019, at 5:00 p.m., at the St. Joseph County Health Department, 8th Floor Board Room.

ATTEST:



Dr. Luis N. Galup
St. Joseph County Health Officer

Respectfully submitted,



J. David Keckley
Attorney for St. Joseph County Health Board