

ST. JOSEPH COUNTY ELECTION BOARD
101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
MURRAY WINN, REPUBLICAN MEMBER
TERRI J. RETHLAKE, SECRETARY

TELEPHONE 574-235-9635
FAX 574-235-9838

June 28, 2018

St. Joseph County
Election Board Meeting
1:30 p.m.

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Murray Winn, Republican Member and Ex-Officio Clerk of the Circuit Court, Terri J. Rethlake, also present are:

Dave Smith-Machine Tech
Rick Moffett-Head Machine Tech
Brandie Ecker-Paralegal-Thorne Grodnik
Rita Glenn-Chief Deputy Clerk
Arielle Brandy-Dem. Member Voter Reg
Lynn Fitzpatrick-Republican County Chair
Kim Riskovitch-Rep. Member Voter Reg
Debbie Ladyga-Block-Democrat County Co-Chair
Jamie Woods-County Attorney
Lana Cleary-Deputy Clerk
Penny Stratton-Election Clerk

2. Approval of the minutes from the last meeting.

Catherine moves to approve the minutes of the last meeting. So, moved by Murray Winn, seconded by Terri Rethlake. So, ordered. Minutes stand approved.

Old Business

3. Randy Kelly fine

Brandie Ecker reported they had the initial hearing for Mr. Kelly's Small Claims case, Mr. Kelly didn't appear. It is now up to the board if Mr. Woods takes a default judgment. Mr. Kelly contacted Catherine and Terri and was informed by both that they couldn't communicate with him outside of the meeting. He was informed of today's meeting and

emailed that he would be out of town for a conference in Chicago. Catherine wanted to know what the Election Board's thoughts were on reducing the fine or leaving it at the one thousand dollars. Jamie Woods made a recommendation to send a letter stating if the fine is paid within ten days it will be reduced. Murray made a motion to send a letter to Mr. Kelly stating if the fine is paid within ten days it will be reduced to five hundred dollars. Terri seconded. So, ordered. The letter will be emailed and mailed by USPS certified to Mr. Kelly.

4. Dave Smith's report on Election Day machines

Dave informed the Election Board of the problems with the machines on Election Day.

- a. Eight M-100s failed and this was twice what failed in the fall of 2016. The issue with the M-100s will become spare units and the repaired M-100s because the same units are being repaired every time. In many cases there are not any brand-new parts to replace the broken so they are using used parts. The M-100s are being repaired with used parts from inventory they have. We have 240 M-100s and if we send out 221 that won't leave very many for back-up if we have failures on Election Day. Dave suggested programming the M-100s to accept more than one precinct because it would free up more about fifty M-100s.
- b. Three Automarks failed on Election Day. The Automarks wouldn't boot up and wouldn't accept ballots. The future problems with the Automarks will be the replacement of the lithium batteries, because some are weak and need to be replaced. His concern is the cost and storage of the batteries, and he isn't sure of the process to replace the batteries.
- c. We have enough voting booths to maintain working ones but the pile is growing that can't be repaired.

New Business

5. Terri suggested to start getting money to purchase new equipment. She said there is an election levy out there that Elkhart County uses and that is where all their election money comes from to pay for their election. She wanted to know if they wanted research done on this. Discussion held. No decision was made.
6. CFA-4 delinquencies
Terri reported to the board the list of delinquent CFA-4. She stated Damien Cruz was the only candidate that hasn't filed his CFA-4. Catherine stated to notify Mr. Cruz and suggest closing out his account. Murray made a motion to forgive all candidates that filed late and to notify Mr. Cruz. Terri seconded. So, ordered.
7. Rita asked the Election Board if they wanted to ask Jamie Woods to send a letter to the school corporation reminding them we can use the schools for polling locations. Mr. Woods agreed to send a letter to the school corporations.

8. Budget

Terri and Lana explained the numbers for the 2019 Budget came from the 2015 Budget and Kim Riskovitch provided exact numbers of polls workers. Catherine confirmed the reduction of the budget would be because the budget was a City Election. Lana informed the Election Board that we would have to ask the County Council for more money this year because we are unable to cover the contractual cost for the year. Catherine wanted to know how much we are going back to ask for. Lana thought it would be around seventy thousand dollars. Murray will be the spoke person for the budget meeting because Terri is out of town. Catherine asked if we were proposing new equipment in the written budget or requesting it during the budget meeting. Murray brought to the attention of the Election Board that we would need more money for Central Count. The 2019 Budget will have to be amended to include Central Count and new election equipment.

9. Cyber Security Resolution

Terri explained that the Indiana Election Division reminded the clerks that as of July 1, 2018 they would need to have a security protocol on file. They gave two examples, one was very brief and the second was the one Terri used for our Resolution 2018-09 Security Protocol IC 3-11-15-46 Documentation. Terri informed the Election Board the resolution could be amended and resubmitted if needed. Terri asked Brian Davidson (Head of Maintenance) to get some vendors together for estimates on security cameras at the warehouse. Murray made a motion to approve the resolution. Terri seconded. So, ordered.

10. Terri said there will be several polling locations needed for the fall. She looked up the Timberland Bible Church and found that they are anti-gay, so we need to try to find a new location in this area. We need to find a location for Brown School because South Bend Community School is closing this school. Kim Riskovitch will try to compile a list of locations needed for the next meeting.

11. Catherine asked if anyone had an objection to moving the oval from the right side of the ballot to the left side of the ballot, so the high-speed counters could be used for Central Count during the General Election. No one objected.

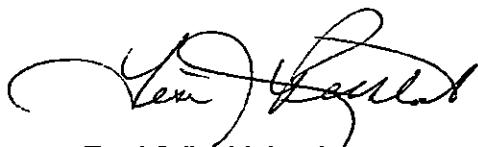
Public Comment

12. Rick Moffett reminded the Election Board a Republican Machine Tech is needed. Lynn Fitzpatrick inquired what the persons qualifications needed to be and what the pay was.

The next meeting is scheduled for August 2, 2018 at 1:30 PM

The Chairman makes a motion to adjourn at 2:31 PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terri J. Rethlake". The signature is fluid and cursive, with a large initial "T" and "R".

Terri J. Rethlake, Secretary
St. Joseph County Election Board

tjr/pds