

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on May 19, 2020 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Dr. Deborah Fleming D.M.D., and Dave Thomas were present.

PLEDGE OF ALLEGIANCE

PRAYER

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON: None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

B)
IN THE MATTER OF APPROVING
AN ORDINANCE ADOPTING AN
AMMENDMENT TO HUMAN
RESOURCES POLICIES AND
BENEFITS MANUAL

This contains language allowing continuation of pay for employees willing to but unable to work during the reopening period for county work facilities previously closed due to the emergency.

Mr. Thomas makes mention of the place for a bill and ordinance number stating that the County Council is the ones to designate these numbers.

Mr. Woods states that it is anticipated that the Council will pass this bill and then ordinance. This is being done expeditiously due to the circumstances.

Mr. Thomas moved to accept the above bill 46-20 as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

B)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
39-20	31-20

Mr. Thomas questions the information as HR Assistant pay in reference to paying the HR Director for vacation time that she was unable to use due to having to work during the pandemic and not loosing that time.

Mr. Murphy explains the money is coming from that line item in order to fulfill the payout of the vacation time for the HR Director.

Mr. Thomas moved to accept the above ordinance with the amendment as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

40-20

32-20

Mr. Thomas questions this as it is a 25% raise.

Kim Karkiewicz, Human Resource Director, offices on the 7th floor.

This position when budgeted for this year we were looking at the \$40,000 per year. The person that we will be able to get at the \$50,000 amount will be able to do a lot of the training that we have had to outsource. Therefore, this will be a savings in the long run.

Mr. Thomas moved to accept the above ordinance as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

42-20

33-20

Mr. Thomas moved to accept the above ordinance as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

29-20

34-20

Mr. Thomas moved to accept the above ordinance as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

28-20

35-20

Mr. Thomas. The county is going to be facing extreme losses of revenue for possibly the next several years. These are extremely large raises when they have just received raises in January.

Mike Hamann, County Auditor, offices on the 2nd floor.

We were looking to hire a project manager for the ERP project with a salary around \$50,000. It was decided to take the Director of Procurement, who has been active with this project and increase her salary. This would actually save the County.

Her clerk is having to fill in due to the Director not being able to do everything she needs to do with the added work due to the COVID 19 also.

Mr. Thomas comments that he still does not support the ERP or the hiring of a project manager and that the building has been closed since the COVID epidemic.

Ms. Roberts, Director of Procurement, offices on the 7th floor.

The workload since being closed has not been lower. My two employees are at home. I have been running the entire department on my own from home, but I am sure the county departments will back me as I have been readily available. While I have still been implementing the ERP system that is well under way. It is not something that starts in 2022, it started months ago, about January or early February. I have been doing in tandem those two things. You can look over my pay record I have been working well over 80 hours per pay period.

More discussion on the ERP going live.

Mr. Thomas moved to veto the above request as read and outlined.

Motion failed for lack of second.

Dr. Fleming moved to accept the above request as read and outlined.

Motion failed for lack of second.

38-20

36-20

Mr. Thomas moved to accept the above ordinance as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

41-20

37-20

Mr. Thomas moved to accept the above ordinance as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

37-20

38-20

Mr. Thomas. Since I did not approve other expenditures, I will not make a motion to approve this.

Dr. Fleming moves to accept the above request as read and outlined.

Motion dies for lack of a second.

AUDITOR

A)

IN THE MATTER OF APPROVING
A DUCUMB CENTER LEASE WITH
US BANK FOR A BODY SCANNER

Mr. Thomas asks if the body scanner will be owned.

This will be owned.

Mr. Thomas moved to accept the above agreement as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

HUMAN RESOURCES

A)

IN THE MATTER OF APPROVING
AN EMPLOYMENT CONTRACT

Mr. Thomas moved to table the above matter as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

BOARD OF PUBLIC WORKS:

Jessica Clark, County Engineer, offices on the 7th floor.

A)

IN THE MATTER OF APPROVAL
OF RESOLUTION R-C-3-2020

Mr. Thomas moved to table the above matter as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

B)

IN THE MATTER OF APPROVAL
OF A BID EXTENSION OF
PAVEMENT PRESERVATION
PACKAGE FOR 2020

It is requested that this be extended from 2019 to 2020.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

C)
IN THE MATTER OF APPROVAL
FOR A COLLECTIVE BARGAINING
AGREEMENT

The agreement provides continuity with past agreements, as well as, promotes compliance with existing County policies and improves either work environment or skill enhancement opportunities and performance-based pay opportunities. The agreement is set to initiate on May 19 upon approval and expire December 31, 2022.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

D)
IN THE MATTER OF APPROVAL
OF CONTRACT B-37351 WALNUT
ROAD OVER YELLOW BANK
CREEK BRIDGE REPLACEMENT
CHANGE ORDER NO. 1

This is for asphalt milling which is necessary for transitioning from the new pavement to the existing pavement. This results in an increase of \$10011.00.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

OLD BUSINESS: None

PUBLIC COMMENTS:

The next meeting is June 3rd.

Derek Dieter, 1740 Portage Ave.

On Memorial Day is the absence of the parade, Damien Dieter and 7 other pilots will be a flying over the westside of South Bend and into New Carlisle and surrounding cities between 12-12:30 on Monday.

There being no further business to come before the Board at this time, Dr. Fleming asked for a motion to recess and adjourn, Dr. Fleming seconded. Meeting recessed and adjourned by a 2-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS