

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on May 6, 2020 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

**PRAYER**

**OPENING AND READING OF BIDS ON:**

None

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)**

IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

AUDITOR

IN THE MATTER OF APPROVING  
A TECH REFRESH LEASE AGREEMENT

This is an agreement to continue on with the technology upgrades to the county.

Dr. Fleming moved to table the above agreement as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 2-1 vote.

HUMAN RESOURCES

IN THE MATTER OF APPROVING  
THE FAMILIES FIRST CORONAVIRUS  
RESPONSE ACT

On March 18, 2020, the Senate passed the Families First Coronavirus Response Act, the President signed the bill into law. This law goes into effect April 1, 2020 and expires December 31, 2020. An overview of the employment related provisions Emergency Paid Sick Leave and Emergency FMLA Expansion are provided. We ask for approval of this.

Dr. Fleming moved to accept the above agreement as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

PORTAGE MANOR

IN THE MATTER OF APPROVING  
A PURCHASE AGREEMENT FOR  
WATER MANAGEMENT SERVICES  
WITH ZINKAN

This is a yearly renewal. The small increase in service fees is due to raw materials costs. This is to service the cooling tower as it controls the entire facilities air conditioning units in the closed loop system.

Dr. Fleming moved to accept the above agreement as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

PSAP  
IN THE MATTER OF APPROVING  
PRIORITY DISPATCH CONTRACT  
EXTENSION

This is for five years and will save annual increases for the first three years.  
Year 1-3 \$49,162.50.  
Year 4-5 \$51,613.50.

Dr. Fleming moved to accept the above agreement as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**INFRASTRUCTURE, PLANNING & GROWTH:**

CONSENT AGENDA

<b>Development / Subdivision Requests</b>
<b>Description</b>
Performance Bond Release Pleasant Valley North, Section 4
Irrevocable Letter of Credit Laurel Creek Subdivision, Section One, Two and Three

<b>Special Events Requests</b>
<b>Description</b>
Beacon Health System 2020 Sunburst

<b>Traffic Regulatory Requests</b>
<b>Description</b>

<b>Project Completion Affidavit</b>
<b>Description</b>
Project Completion Affidavit Hidden Trails Estates Acceptance and Surety Release

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

A)  
IN THE MATTER OF APPROVING  
DEMOLITION SERVICES PROPOSAL  
WITH CHRISTOPHER B BURKE  
ENGINEERING LLC

Over the last year, the County (Board of Commissioners and St. Joseph County Redevelopment Commission) have acquired several properties in the New Carlisle Economic Development Area. A list of those properties is as follows:

1. 31917 State Road 2 (House)
2. 56458 Willow Road (House)
3. 56340 Willow Road (House)
4. 30233 Edison Road (House)
5. 494 E Michigan Street (Trailer Park)

6. 496 E Michigan Street (House)

Attached to this memo is a proposal from Christopher B. Burke Engineering, LLC to prepare demolition quotes for the properties to clear and remove all structures. The proposal details two quote packages that will be developed to account for the structures on the six properties. Properties 1- 4 will be handled as one quote package and Properties 5 - 6 will be handled as a separate quote package. The proposal also includes environmental review services and construction observation services for the demolition projects.

It is anticipated that the projects will be quoted in May/June and all work should be completed by Summer 2020.

The total fee for this scope of work is a not-to-exceed amount of Thirty-Three Thousand Dollars (\$33,000.00).

Staff requests approval of this proposal "subject to approval by the SJC Redevelopment Commission at their next meeting".

Motion made by Dr. Fleming to table the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

B)  
IN THE MATTER OF APPROVAL  
OF RFP PROPOSAL REJECTION  
2020 LIMITED LEAF PICK UP  
PROGRAM UNICORPORATED  
PORTIONS OF ST JOSEPH COUNTY

At this time during the COVID-19 pandemic, St. Joseph County revenues are uncertain for the current fiscal year and projected to be negatively impacted for years to come. The County does not anticipate collecting the amount of revenue previously budgeted; therefore, County Officials do not support funding a long-term service contract and recommend rejecting and returning the submitting proposal to the vendor.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

C)  
IN THE MATTER OF APPROVAL  
OF INTENT TO PERFORM  
EMERGENCY REPAIRS AT BRIDGE  
NO 56 ASH ROAD OVER GRIMES  
DITCH NORTH OF NEW ROAD

We request to solicit engineering analysis and contractors to perform the necessary work to replace the damaged area as deemed necessary.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

D)  
IN THE MATTER OF APPROVAL  
TO ADVERTISE BIDS FOR STW92002  
BENDIX WOODS STORMWATER

MANAGEMENT

It is requested that this be advertised May 8<sup>th</sup> & 15<sup>th</sup>, 2020 with a bid opening on June 9, 2020.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

E)  
IN THE MATTER OF APPROVAL  
TO ADVERTISE BIDS FOR R&S 92002  
JEFFERSON BLVD SIDEWALK  
EXTENSION

It is requested that this be advertised May 8<sup>th</sup> & 15<sup>th</sup>, 2020 with a bid opening on June 9, 2020.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

F)  
IN THE MATTER OF APPROVING  
BID AWARD R&S 92001D:  
MAINTENANCE ASPHALT OVERLAY  
CCMG PROGRAM

We recommend the Board award the mainline paving project to Rieth-Riley Construction Co., Inc. in the awarded amount of \$3,245,370.10. We further recommend the Board award the Sheriff Depot parking area project to Walsh & Kelly, Inc. in the awarded amount of \$153,347.00. Funds for the Projects are available in the MVH, LIT, LRSA, and LOHUT funds.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**OLD BUSINESS:**

None

**PUBLIC COMMENTS:**

None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.

  
ST. JOSEPH COUNTY COMMISSIONERS

\*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.