

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
MURRAY WINN, REPUBLICAN MEMBER
RITA L GLENN, SECRETARY

TELEPHONE 574-235-9635
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April 12, 2019

St. Joseph County
Election Board Meeting
9:00 AM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Murray Winn, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L Glenn, also present are:

Dave Smith-Machine Tech
Keith McGinnis-RBM
Cindy Streich-Absentee Supervisor
Nancy Lindzy-Absentee Clerk
Lana Cleary-Deputy Clerk
Kim Riskovitch-Rep. Member Voter Reg
Jamie Woods-County Attorney
Debbie Ladyga-Block-Democratic County Acting-Chair
Zach Potts-Republican County Chair
Terri Rethlake-Chief Deputy
Penny Stratton-Election Clerk

2. Title VI Coordinator on the agenda-read to be placed in the minutes.

3. Approval of the minutes from the last meeting.

Catherine moves to approve the minutes of the last meeting. So, moved by Murray Winn, seconded by Rita Glenn. So, ordered. Minutes stand approved.

Old Business

4. Lana informed the Election Board that the security cameras are installed in the Clerk's office and the warehouse. Dave asked how long the video will be stored. Lana will check with IT and find out how long the will be archived.
5. Rita told the Election Board that the contract pay of \$75.00 Central Count and Travel Board worker was approved to be changed to \$9.00 per hour.

6. Rita informed the Election Board the HAVA funds were approved to be applied to new voting equipment.

New Business

7. Penny told the Election Board the CAN-9 will be published April 23, 2019 in the South Bend Tribune and Mishawaka Enterprise.
8. Penny said Kim and herself met with Rebekah Love from Century Center to see the room for training. The room will hold a large number of workers but isn't handicap friendly. The cost to use the equipment from Century Center is \$733.00, so Kim contacted John Butler in our IT department and they have a screen and projector that we can use. John will need an epoll book so he can connect to the projector and do testing before our training. Catherine asked Jamie Woods to contact Century Center to see if there are other room arrangements that can be made.
9. A discussion was held on training material for poll workers and inspectors. Catherine asked that the phones in the Clerk's office roll over to other lines and be able to transfer to other phones. Lana will contact IT to disconnect voicemail on the phone for election day.
There was question about if the a VRG-7 was needed every time VRG-4/12 was given. Catherine is going to look further into the VRG-7 over the weekend.
10. Cindy asked the Election Board if we are giving out "I Voted" stickers. The Election board decided to wait until the General Election to pass these out.
11. Rita will ask Mike Miller to send an updated training guide for the epoll book.
12. Dave said the epoll book will be able to be used for checking in poll workers if he is given a list of poll workers.
13. Resolution 2019-06 allowing Catherine and Murray to count provisional ballots. So, moved by Murray. Seconded, by Rita. So, ordered.
14. Jamie explained that a request for public records was made to Voters Registration, the request was granted in part and denied in part due to the SVRS directives from 2017. The party requesting the records filed a complaint with the Public Access counselor. They have answered the complaint. There has been some feed-back from the IED. Jamie said he wants to investigate this further then he will inform Voters Registration.
15. Cindy and Nancy asked what they are to do about the nursing facilities that say they don't have anyone wanting to vote. Catherine wants the Travel Board to contact the facilities and inform them that they will have to sign an affidavit stating that they don't anyone who wants to vote.

16. Catherine asked Penny to compare the Central Count procedures from the spring election and guidelines that IED handed out during the convention in December.

Public Comment

Next meeting Marcy 24, 2019 at 9:30 PM

The Chairman makes a motion to adjourn at 10:14 AM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rita L. Glenn".

Rita L Glenn, Secretary
St. Joseph County Election Board

rlg/pds