

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

CATHERINE FANELLO, CHAIRPERSON
MURRAY WINN, REPUBLICAN MEMBER
TERRI J. RETHLAKE, SECRETARY

TELEPHONE 574-235-9635
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April 12, 2018

St. Joseph County
Election Board Meeting
1:00 p.m.

1. Call to order

It being the appointed date and time, Republican Member Murray Winn calls the St. Joseph County Election Board Meeting to order. Present are Murray Winn, Republican Member and Ex-Officio Clerk of the Circuit Court, Terri J. Rethlake, also present are:

Dave Smith-Machine Tech
Janet Buchanan-RBM
Frank Fotia-Human Resources
Rick Moffett-Head Machine Tech
Brandie Ecker-Paralegal-Thorne Grodnik
Nancy Lindzy-Absentee Clerk
Cindy Streich-Absentee Supervisor
Jason Critchlow-Democratic County Chair
Kim Riskovitch-Rep. Member Voter Reg
Debbie Ladyga-Block-Democratic County Vice-Chair
Arielle Brandy-Dem. Member Voter Reg
Lynn Fitzpatrick-Republican County Chair
Lana Cleary-Deputy Clerk
Rita Glenn-Chief Deputy Clerk
Penny Stratton-Election Clerk

2. Approval of the minutes from the last meeting.

Murray moves to approve the minutes of the last meeting. So, moved by Terri. So, ordered. Minutes stand approved.

Old Business

3. Kim Riskovitch stated the polling locations were approved by the St. Joseph County Commissioners. Arielle Brandy stated there are seven precincts with new polling locations. Terri asked if they were sending post cards to the voters with the new polling locations. Arielle said the post cards were going to be mailed May 2nd. Board members expressed concern of the lateness of the mailing. Kim stated she would contact Bill about moving the date up. The publication of the polling location changes will be April 28th and May 2nd. The new date for mailing the postcards was moved to April 25th.
4. Terri asked how many poll workers were still needed. Arielle stated the democrats needed thirty-nine in Mishawaka, ninety-six in South Bend which includes the county. Terri asked Frank Fotia if we could post the need of poll workers on the St. Joseph County Website, he stated that was the reason he was at the meeting to see what election related things we needed on the website. Murray asked if we could get a press release. Terri said she would do the press release to the paper. Terri asked Kim how many she needed. Kim stated she need nine inspectors, twenty poll workers in Mishawaka, sixty-nine in the county, forty-eight in South Bend. Arielle stated they are running into problems because the youth that usually work have AP testing and others would just rather work in the General. Arielle stated she is reaching out to the high schools again to get workers.

New Business

5. Terri relayed she worked on updating what we discussed in our work session for Central Count. She made specific instruction for workers on election day. She also stated the name tags would be their credentials. She adapted some of the Elkhart Central Count into ours. She will attach copies of the different envelopes we use for absentee voting. She was in contact with Elkhart about the bill she discussed in the last meeting. The Bill was passed but isn't effective until July 1st. She asked Elkhart if they were opening early and they said they were. She suggested since the Bill passed that we open the secrecy envelope before noon. Terri made a motion to open the secrecy envelope before noon on Election day. Murray, seconded. So, ordered. Terri wanted to know if Voter's Registration had the Central Count Teams.
6. Terri asked do we need Election Day Commissioner for Central Count. Murray stated he didn't think we needed any in Central Count. Terri asked if they wanted any Deputy Clerks to answer phones. Murray stated it would hurt to have some for back up after the training started.
7. Terri stated she would send an amended letter to the state about Central Count because we are not using the two high speed tabulator anymore, we are now using ten M-100's.

8. Terri said the parties could have watchers for Central Count. The statute was different, so she wanted the information out there for everyone. Both parties stated they would not need watchers in Central Count.
9. Terri stated she spoke to Mr. Kline about the Election Day handbooks, and he stated they wouldn't be mailed out until late next week.
10. Terri stated the CAN-9 Legal Notice of Primary Election Candidates will be posted on April 19, 2018
11. Terri said the Election Coordinator sent an email announcing The Consolidated Appropriations Act of 2018 was recently signed by President Trump, which includes \$380 million in HAVA funds. This funding means \$7.9 million dollars for Indiana, to help increase physical and cybersecurity. She asked the Techs to start thinking about some security at the warehouse.
12. Terri reported in Mishawaka Absentee we had the first voter who selected the wrong party ballot. Terri stated the Election Division put in the newsletter that a voter couldn't change their selection once it was chosen. Terri said they allowed this voter to change her ballot. Terri and Murray suggested a statement be made to insure the correct ballot is being selected. The statement is going to be: "Confirm this is the ballot you have chosen because this can't be changed once we hit accept."
13. Cindy Streich and Nancy Lindzy of Absentee filed an affidavit challenging a voter's signature that didn't match signature on file in computer. Murray made a motion to accept affidavit challenging a voter's signature. Election Board agrees. Terri, seconded. So, moved.
14. Frank Fotia stated he is going to be pitching to the County Council this month about doing the meeting Facebook Live and he is asking other Boards if they want to do this. Terri asked him to bring this up at the next meeting when Catherine is there.
15. Rick Moffett stated for the multiple precincts he wanted to put the extra bags in the machines and only give the inspector the bag that is administering the Election. The board agreed.
16. Discussion held on the training material for poll workers and inspectors.

Terri made a Motion to adjourn at 2:37 PM. Murray, seconded. So, ordered.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terri J. Reithlake". The signature is fluid and cursive, with a large initial "T" and "R".

Terri J. Reithlake, Secretary
St. Joseph County Election Board

tjr/pds