

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on February 28, 2023 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Carl Baxmeyer, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**B)
EMPLOYEE OF THE MONTH**

Archives

**C)
IN THE MATTER OF APPROVING
RESOLUTION R-6-C-2023-SPECIAL
PURCHASE OF IT EQUIPMENT**

Mr. Misch. This allows us to use our special purchasing authority of the Indiana code.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**IT DEPARTMENT
IN THE MATTER OF APPROVING
A QUOTE FOR TECHNOLOGY
REFRESH FOR COUNTY-WIDE
INFRASTRUCTURE**

Richard Warfield, IT Director, offices on the 2nd floor.
This is for our countywide infrastructure for all of our servers and virtual servers and storage that the county has. This purchase is good for three to five years. I don't expect another refresh for another five years. The total cost of this is \$198934.54.

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 3-0 vote.

Bree Roberts, Procurement, offices on the 7th floor.

**PROCUREMENT
IN THE MATTER OF APPROVING
INTERIOR COUNTY CITY
BUILDING LOBBY RENOVATION**

BID AWARD

It is requested that this be awarded to Larson Danielson in the amount of \$243,830.00. Alternate bids can be located in the Procurement Department. This would make the total bid amount with alternates \$313,418.00.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
AUTHORIZATION OF AMAZON
EMAIL DOMAIN OWNERSHIP

This will claim our domain at sjcindiana.com for use in relation to St. Joseph County's existing Amazon business account. Essentially, individual persons will not be able to open personal Amazon accounts with an email address associated with this domain.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
AUTHORIZATION FOR AMAZON
BUSINESS ACCOUNT ADMINISTRATION
AND SET-UP

This will allow Amazon staff to go into our account and make some needed changes. The items that they be involved in assisting with are listed on the attached page for further clarification. When we set up this account initially, I was doing it based on how it thought it would work, and it has worked but I think there are some changes that could be made. Amazon has agreed to make these changes for us for free.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING
AN AMAZON BUSINESS CONTRACT

Before you today is contract #R-TC-17006 executed by Prince William County Public Schools in Virginia via. Omnia Partners. As another public agency, we have the opportunity to "piggyback" off of this existing master contract for the purchase of products and services.

The initial term for this contract was January 19th, 2017 - January 18th, 2022, with an option to renew for three additional two-year periods. The lead agency did renew this contract as well. Copies of this contract and Prince William Counties original evaluation of bidders is attached for your review.

The Department of Procurement has worked closely with Amazon to seek out additional cost savings, as this is a vendor we utilize frequently. Utilizing this Omnia contract will allow us to see greater discounts across a multitude of product categories.

Procurement has also set up filters within St. Joseph Counties Amazon business account to favor local businesses, minority-owned businesses, women owned businesses, and small businesses within the Amazon marketplace. These products/vendors show at the top of any search within our instance of the site, so that those are the first products seen by the requisitioner.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

PORTAGE MANOR
IN THE MATTER OF APPROVING
A PURCHASE AGREEMENT FOR
WATER MANAGEMENT SERVICES

Katie Sweet, Business Manager at Portage Manor

This is a continuation of last years contract to make sure our water management services are kept up for maintenance.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

INFRASTRUCTURE, PLANNING AND GROWTH

Sky Medors, County Engineer, offices on the 7th floor.

A)

IN THE MATTER OF APPROVING
A BID AWARD-ANGELA BLVD
OVER ST JOSEPH RIVER-
PRESERVATION PROJECT

It is recommended that this be awarded to Milestone Contractors North, in the base amount of \$407,899.21.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVING
TO DECLARE INTENT TO PERFORM
EMERGENCY REPAIRS OF SMALL
STRUCTURE ON REDWOOD RD
OVER POTATO CREEK

This is between New Road and Osborne Road; this requires immediate attention for the safety of the travelling public.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVING
AN MOU BETWEEN SJC PARKS
BOARD AND SJC BOARD OF
COMMISSIONERS

Mr. Misch. There is a significant need for a new garage the Granger garage is slate for decommission and leveling it to clean us some of the issues out there. Granger is one of our biggest areas out there. We have plans coming regarding snow plowing, potholes, etc. This gives the highway the ability to address those issues and provide better service in the highly populated area that is Granger. The parks currently have approximately 115 acres off of Anderson Road. We have been in discussions with the Park Board and Mr. Phil Garrett who has been acting as their attorney throughout this process. The intent is to take 7 acres and put a new highway garage there. The studies have been done in reference to the environmental issues related to salt and or fuel. This is to be discussed by the Council in reference to putting up ARP funds to build the garage and a park at this location.

Sky Medors. This is a satellite garage. This is not to put all of the main operations at that facility. Mainly this would be to stage equipment, personnel in the winter. Salt would be

there and fueling. In the winter this would allow us quicker access to the Granger area. This we enable us to better serve this area. There will be above ground fuel storage for diesel and unleaded. Salt will be stored in a salt barn there. This would be phase one of the projects. Phase two would include a building to house and store the trucks during the winter. Limited operations would occur in the summer. I would like to address some issues from the residents. This site is to serve that whole Granger community better. It allows for quicker access to do service and maintain those roads quicker. Phase one would be above ground fueling with secondary containment so, if there was a spill it would be contained on site. It would also have to be permitted. This would have to go through IDEM. All proper procedures would be followed, and all procedures are met and also that we're not going to negatively impact anything. The secondary containment is salt storage. There were a lot of comments on salt storage killing the aquifer. The salt would be stored inside the salt barn. The operations would be such that when it is loaded in trucks it would all be on concrete and there are strict clean up procedures if there was a spill. This applies to fuel also. There is a strict notification and clean up procedure. Any runoff is probably less than what you would get at a runoff from a road or intersection. The runoff would not be negatively impacted for the site. All of our facilities require storm water pollution prevention plans through IDEM which is an EPA mandate also. This plan is audited by IDEM. They come out look at it to make sure we're following those requirements. There would be an access driver road that would be built to allow access off of Anderson. The goal is that you won't see the entire garage from the road. During the winter there would be an increased presence at the site. There was an issue about roadkill. It will not and has not been an option of taking it to this site for disposal. The widening of gas ditch was also brought up. That is not part of this project, but it is a project that is being done by the drainage board as part of a layer grant which we received from the DNR. They will be widening that ditch to what is quote, unquote, a two-stage ditch which is a heavily favored solution to ditches as far as environmentalists go and people in drainage. A lot of people are pushing for this for any type of construction. It increases capacity, connects to the flood plains and is good for the environment. It is not part of this project but a drainage board project. Another comment was the ecosystem would be completely upset. There's not proof behind this statement. Our plan is to not pollute any of the environment. Our plan is to put these measures in place so there aren't any environmental issues and not pollute the environment. I can not say there will never be a spill there, but we have measures in place if that does happen.

Mr. Baxmeyer. Can you talk a little more about secondary containment?

DLZ. In terms of containment of the fueling, the container that holds the fuel is a double wall so, that's primarily for spills that would occur. It is also all stored in a curved area that has the capacity so if one of those tanks fails it is actually contained within that and in addition to that where you're actually doing the dispensing and the fueling that area is also a concrete paint area. In the event that there would be a spillage or an overrun there is a pneumatic shutoff on the valves. Just like you have on commercial passenger vehicles and it is mandated you do that. It also goes into a holding tank that is pumped out so, there are measures that are in place so you're not spilling. On the perimeter there is on-site storage of rainwater and so forth with natural filtration through plantings and so forth.

Mr. Dieter suggested that a place and time be set to discuss this issue with the community.

Mr. Misch. From my understanding approximately 4 million dollars will be used to develop the Anderson Road Park. The additional monies that are being allowed into the parks will be used over at St Pat's location for an upgrade to the Blue Barn. Mr. Slauson indicated he wanted to have several community listening sessions.

Mr. Slauson, Executive Director of the Parks. We have also received a lot of comments from the area residents, and they seem to be ramping up their efforts in dislike for the County garage facility going out there. That has been the Park Boards biggest concern, a lot of the environment issues out there. The spilling of fluids the fuel stuff like that. A gentleman who owned an environmental company lives across the street from Anderson Road has brought up a lot of these concerns. From the things I heard today from Sky and DLZ, I think the Park board was under the impression that they were going to receive some sort of environmental update from DLZ that would give them some assurances that everything was in place out there so these types of things didn't happen or if they did happen, they would be contained. What I heard today was very helpful. This same presentation for the Park Board would be helpful. We will review the MOU at our next meeting. The Park Board wants to make sure everything is environmentally friendly out there.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

OLD BUSINESS:

IN THE MATTER OF APPROVING
TO APPLY FOR A GRANT THROUGH
THE IDOH-FUNDING IMMUNIZATION
SERVICES

NEW BUSINESS:

Mr. Dieter informs the public that they will now have a form for the public with questions to fill out and the Commissioners will then be able to follow up on these issues.

PUBLIC COMMENTS:

Christine Galwas, South Bend, IN.
Speaks on the closing of Portage Manor and trying to keep it open.

Dan Caruso, New Carlisle, IN.
Discusses the Area Plan meeting and the issue of the labeling IEC overlay. One issue is in reference to Jeff Ray from the Chamber of Commerce. Second issue is the lack of communication between the county residents and the Commissioners.

Ann Kaser, North Liberty, IN.
I heard one to two months for this bridge to be fixed. Maybe we could consider repaving the road. It hasn't been done. It is potholes, it is horrible. It is very heavily travelled. The barrier also needs to come down at State Road 4 and Redwood, you have to turn into oncoming traffic.

Jo Broden, North Shore Triangle area.
Speaks on the closing of the Angela Bridge. Asks about the scope of the project and the preservation aspects of the bridge to be addressed by staff. Also, the 933 Michigan Bridge. Would like to be enlightened on these projects.

Roy Signs, South Bend, IN.
Concerned with the opportunity for input on the garage and salt but not for the placement of 105 people of Portage Manor. Will this form be posted and the affects for people on zoom? If Portage Manor is closed what are the plans for the 100 plus acres. Will we get this information or is it being done behind closed doors, or has it already been decided? Talks about the mental health crisis and the Commissioners role in this.

Mary Countryman, New Carlisle, IN.
Agrees with Mr. Caruso. The spending is ridiculous. Asks about farmland being taken off the tax roles and how much that has been.

28TH DAY OF TERM FEBRUARY TERM TUESDAY, FEBRUARY 28, 2023

There being no further business to come before the Board at this time, Mr. Baxmeyer asked for a motion to recess, Mr. Dieter so moved, seconded by Mr. Baxmeyer. Meeting recessed by a 2-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.