

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on February 19, 2019 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**B)
IN THE MATTER OF APPROVING
RESOLUTION R-3-C-2019
ADOPTING AND ENCOURAGING
A "FLY LOCAL FIRST" POLICY**

We are trying to encourage people to use the South Bend International Airport when they need to fly out of the area. We are asking that on any county business if the difference between flying out of either Indianapolis or Chicago or Detroit is \$300 or less to consider using SBA. This is a better way for us to save money and keep our tax dollars here locally.

Mr. Thomas. It is good to support our local airport. I would like to clarify section two. Can we still deny it if they do not provide an adequate reason?
Mr. Kostielney. Correct.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**C)
IN THE MATTER OF APPROVAL
OF AN APPOINTMENT TO THE
LIBERTY TOWNSHIP ADVISORY
BOARD**

Mr. Woods. There was no one's name slated on the ballot for one of the Township advisory board members in the November election. The incumbent held over until January 6th or 7th of 2019. From discussion with the Indian election divisions attorney's it is up to the Commissioners to fill this position.

Mr. Kostielney opens nominations.
Dr. Fleming recommends Bryan Albright.
Motion seconded by Mr. Thomas.
Are the any other nominations. Seeing none nominations are closed.
Motion adopted by a 3-0 vote.

D)
EMPLOYEE OF THE MONTH

The employee of the month is Scott Senff.
Michael Hamann, Auditor, Offices on the 2nd floor.
I can't think of anyone more deserving for this award. He is highly competent and intelligent in how he runs the IT department. He has what we call a servant's heart. He has an almost impossible job. You can never feel a real strong sense of mastery in the IT Department. There is always something going on. As we have undertaken this ambitious attempt to modernize St. Joe County government through our IT Department. We consolidated IT. Scott has taken on an enormous task. He has to manage eight other individuals and he does so in a very good way. He helps when these guys feel it is too much Scott calms them down and provides the requisite leadership. He is incredibly invaluable to me. I couldn't have done half of what we have accomplished here without Scott. I am very grateful and count his as a good friend, he is someone I can go vent to about various things including Chicago Cubs baseball. Thank you so much for your service.

E)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

BILL NO. ORDINANCE NO.

05-19

09-19

This is from voter registration and they are looking to add a couple of employees.
Aireille Brandy, Democratic Board Member.
Kimberly Riskovitch, Republican Board Member.
Ms. Brandy. When we met with the County Council on the 12th we proposed an amendment to our budget request asking for two additional full time Deputy Clerks, two part time Deputy Clerks, and an increase in our printing and travel budget. The printing request is due to the cost of envelopes and we are increasing a demand in the voter registration acknowledgement letters that we put out. With that cost increase and the production of more we are asking for more money in printing. As for travel our conference registration costs went up as well as the hotels. As for our staff and employees. Previously in our office we had 2 board members, 8 full time deputies, and 1 part time and or we once had 2 board members, 4 full time deputies, and 2 part time. In 2017 our office was cut. With this we have had our staff during the 2018 election. We had our full staff and cut it short in meeting some of our deadlines as you know. We have had an increase in voter turn out and also an increase in people getting registered to vote. So, we are asking for an increase in our staff.
Mr. Thomas. For clarification this is to add 2 new deputies, plus part time. There was at one time more staff I voted against the elimination of those staff members.
Mr. Kostielney. Are you fully staffed now?
Ms. Brandy. We will be hopefully by the end of this week.
Mr. Kostielney. How long has this position been open.
Ms. Brandy. October is when my deputy left.
Mr. Kostielney. I would like to see at full capacity what you can do productivity wise. I would think heading into this year which is a municipal election, which is typically lower, from a voter registration standpoint and polling places this is typically a down year moving forward. Into a presidential election that would be the time to do that. I would prefer to see this done during the budget time. The other expenses you need to accommodate into your budget, but I don't think we have the ability to parse anything out, so you would have to vote on everything.
Ms. Brandy. When we previously had all of our people fully staffed we weren't able to keep up with what we had. Even though this is a city election this is an important time to get our staff prepared for 2020. If we were to get the additional staff I would easily be able to transition some of the people interview in right away. Our office was working additional hours racking up a lot of comp time to keep up. We were over working our

staff in order to make sure elections happened. So, to say we have to wait until 2020 to get a full staff is something that I don't think is feasible.

Mr. Kostielney. I would like to see from a productivity stand point to get a sense of how much work is being produced out of that department by all employees.

Ms. Brandy. What would that timeline be for our office?

Mr. Kostielney. If we do nothing this would pass. If we veto this then it would go back to council, they could override the veto and then it would pass.

Trisha Carrico, 18882 Pierce Rd, Lakeville, IN.

I am the republican deputy and in that time between September and the election I acquired 170 comp hours. I was working 12-13 hours a day and it is unfeasible that we continue that way and we were fully staffed until October 26th when the Democratic deputy left. So, that was with a full staff. That was just a Sheriff's race that we think most of these registrations came through. I believe the Mayor's race will acquire a lot of new registrations. There is a company that goes out and pays per registration. We had over 3000 of those and this is very time consuming. On top of that we were trying to find poll workers. There were 4 temporaries that came through an agency, but they were not allowed to go through the system, so we were still doing 12-13-hour days. This is not going to change with the presidential race coming up.

Dr. Fleming. I didn't hear that everybody was working. I thought certain people were working and others weren't working as hard. So, I want to make sure everyone is working appropriately, and together. That the employees are doing the right thing before we have to bring in new people because then maybe we can hire part time people for the time we need for voting. This is why I would like to see things assessed. We have some numbers but not all.

Ms. Riskovitch. I think for this election cycle we shouldn't have as much of a problem as we did the last one. I think the goal is to prepare for 2020. I have no problem waiting and seeing how things go. I don't have a problem with part time people either.

Mr. Thomas. You think there is a firm that comes here to register people to vote?

Ms. Carrico. There is a company, they change names, and they go out a registering people literally in parking lots, wherever they can find them. I believe we had about 3000 of them and it is very hard to read. You have to go through all of them. There are often many discrepancies on them.

Ms. Riskovitch. This group is similar to Acorn.

Mr. Thomas. I would fully support that.

Judith Robleski, 515 S. Meade, South Bend, IN.

Talks about events in Iowa and the amount of people interested. I am in favor of this.

Mr. Kostielney. I would like to see more information.

Dr. Fleming moved to approve ordinance 9-19 as read and outlined.

Motion seconded by Mr. Thomas.

Vote is 1-2.

Motion does not pass.

Is there another motion.

Mr. Thomas makes a motion to table.

Motion dies for lack of a second.

Dr. Fleming makes a motion to veto.

Mr. Kostielney seconds the motion.

Veto passes by a 2-1 vote.

06-19

10-19

Dr. Fleming moved to accept the above ordinance as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

07-19

11-19

Jessica Clark, County Engineer, offices on the 7th floor.

This request does not add any new staff or change the bottom line. It is just transferring money from a full-time position into a part time position as the person that fills those responsibilities is on a part time status.

Mr. Thomas. Shouldn't the full time position be cut an equal dollar amount?

Ms. Clark. Those monies are transferred. But, it does not change the number of personnel Mr. Thomas. I agree and understand but, for the mechanics it should be stated as that such as the next item.

Mr. Murphy states it is in the transfer appropriations.

Dr. Fleming moved to accept the above ordinance as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

08-19	12-19
09-19	13-19
10-19	14-19
11-19	15-19
12-19	16-19
13-19	17-19
14-19	18-19

Dr. Fleming moved to accept the above ordinances as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

15-19	19-19
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Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

16-19	20-19
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Mr. Thomas. Was this a merit pay raise?

Mr. Murphy. This is a new position, but the Sheriff is not filling a similar position.

Dr. Fleming moved to accept the above ordinance as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

04-19	21-19
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Dr. Fleming moved to accept the above ordinance as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

EMERGENCY MANAGEMENT IN THE MATTER OF APPROVING FOR TWO LEASED VEHICLES

John Antonucci, Director of EMA, 1222 S. Michigan.

This is a request to lease two vehicles. An RFP will be done with advertisement dates to follow.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT IN THE MATTER OF APPROVING TO APPLY FOR LEAD TESTING GRANT

Robin Vida, Director of Health Education, offices on the 8th floor.

This is for a \$10,000 grant that focuses on increasing testing rates among at risk children as well as insuring providers meet the Medicaid requirements of testing at 12 and 24 months.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**PSAP
IN THE MATTER OF APPROVING
A METRONET AGREEMENT**

Ray Schultz, Director of PSAP, 58266 Downey Ave.
This renews our contract with Metronet and adds a drop into this building. During the assessment process we identified a point of failure, we are eliminating that point of failure and bringing that drop in here. The increase is about \$5000.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**IN THE MATTER OF APPROVAL
FOR LEASED VEHICLES**

We solicited our own bids. We are legally okay going down this road. The lowest bidder was Jordan Automotive. Once the lease is complete we own it.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

DEPT. OF PLANNING, PUBLIC WORKS, AND ECONOMIC GROWTH:

CONSENT AGENDA

Development / Subdivision Requests	
Description	
Irrevocable Letter of Credit Cloverleaf Farms Subdivision, Section III	
Irrevocable Letter of Credit Fernwood Subdivision, Section III	
Special Event Requests	
Description	
Traffic Regulatory Requests	
Description	
Project Completion Affidavit	
Description	

Jessica Clark, County Engineer, office on the 7th floor.

A)
**IN THE MATTER OF APPROVAL
OF INDOT CONTRACT R-33106
CLEVELAND ROAD OVER ST
JOSEPH RIVER TO SR 933 ROAD
RECONSTRUCTION CHANGE
ORDER NO 3**

This is necessary based on utility delays and unseasonable weather conditions throughout the month of November. This change is a request for a time extension to the intermediate completion date currently set as November 1, 2018.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF CONSULTANT CONTRACTS

Larry Magliozzi, offices on the 11th floor.

These are two small contracts to help us finish some activities we started over the last year and a half. Veronique Mackowiak is completing some scanning. Anthony Molnar is helping in processing subdivision plat submittals. This should be accomplished with the dollar amount set aside.

Discussion held on the amount of pay for these individuals as one is paid a dollar more than the other. The outcome of this discussion is to pay both of them the same amount per hour.

Motion made by Dr. Fleming to accept the above recommendation with the amendment of the pay to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS: None

PUBLIC COMMENTS:

Debra Durall, 21677 Auten Rd, South Bend, IN.

Ms. Durall discusses her concern for the emissions of vehicles and her increase in riding bikes. Reference made to the meeting held by the Common Council the day prior.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.