

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on February 4, 2020 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)

IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)

EMPLOYEE OF THE MONTH

Andrew Hayes.

Mr. Hayes continually demonstrates the essence of public service as an infrastructure Project Manager out in the field.

He is dedicated, selfless, determined and puts the safety of our travelling public first. Mr. Hayes has a "Can-Do" and "Will-Do" perspective. When it comes to handling an emergency issue in the field, he will follow through on a task to the end without question and reminder. On two recent occasions, he cooperatively worked with Highway crews to expediently complete two pavement repairs on two major arterial roadways which impact tens of thousands of drivers daily. He stayed with crews until 9pm on a Friday to guarantee repairs were made and the roadway remained open to traffic. His efforts made a difference to keep it opened throughout the St. Joseph County Fair, thereby minimizing disruption and delay to our residents and visitors.

This effort is nothing new as he consistently tries to do more than is simply asked.

Mr. Hayes is a valuable asset to the County and our citizens. He is quick to listen to concerns and implement timely solutions. He thinks of our community first and regularly devotes the time necessary to finish a critical task versus having the "8-hour only" per day mindset. Mr. Hayes is deserving of "Employee of the Month" for his relentless sense of duty to St. Joseph County that is apparent each and every time there is an emergency issue on our roads and bridges.

C)

IN THE MATTER OF APPROVING
AN APPOINTMENT TO THE
HOTEL-MOTEL TAX BOARD

Dr. Fleming nominates Joseph Kurth.
Motion seconded by Mr. Kostielney.

Mr. Kostielney asks if there are any other nominations, seeing none nominations are closed.

Motion adopted by a 2-1 vote.

D)
IN THE MATTER OF APPROVING
AN APPOINTMENT TO THE
PORTAGE MANOR BOARD

Dr. Fleming nominates Michael Misch.

Motion seconded by Mr. Thomas.

Mr. Kostielney asks if there are any other nominations, seeing none nominations are closed.

Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
A LEASE AGREEMENT WITH THE
ST. JOSEPH COUNTY AIRPORT
AUTHORITY

This is going to be a month to month lease until the Sheriff moves to it's new post.

Dr. Fleming moved to accept the above agreement as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

COUNTY POLICE
IN THE MATTER OF APPROVING
TO PURCHASE A PRISONER
TRANSPORTATION VEHICLE

It is requested that this be advertised for February 7th & 14th, 2020 with a bid opening on February 18.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT:
IN THE MATTER OF APPROVAL
TO APPLY FOR A CHEP GRANT

IN THE MATTER OF APPROVAL
TO APPLY FOR THE INDIANA
COMMUNITIES ADVANCING
RECOVERY EFFORTS

Mark Fox, Interim Health Officer, offices on the 8th floor.

It is requested to apply for the two above grants.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

PROCUREMENT
IN THE MATTER OF APPROVAL
OF INTERACTIVE KIOSK FOR THE
COUNTY CITY BUILDING LOBBY

Bree Roberts, Procurement Director, offices on the 7th floor.

The cost for the Kiosk will be \$29,747.00. This falls well under the one-year expenditure of employing a person to do the same task. This will be in the lobby an available to the public for informational purposes to help them with their visit within the County City Building.

Dr. Fleming is very excited about this and feels it will be a great asset to the residents of St. Joseph County.

Mr. Thomas is not interested in such an idea and feels it is a waste of money.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-1 vote.

**PSAP
IN THE MATTER OF APPROVAL
OF SECOND AMENDMENT TO
LEASE FOR ANTENNA SPACE**

Ray Schultz, Executive Director, 58266 Downey Ave.

This lease is for antenna space and there is no increase to the monthly cost.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**IN THE MATTER OF APPROVAL
OF EJ WHITE SERVICE AGREEMENT**

This is a renewal contract to service 12 heating and cooling systems at all 6 tower sites. The price will be \$1734.00.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

CONSENT AGENDA

Development / Subdivision Requests	
Description	
Irrevocable Letter of Credit Boulder Bay Subdivision	
Irrevocable Letter of Credit Cloverleaf Farms Subdivision, Section III	
Irrevocable Letter of Credit The Farms Subdivision	
Irrevocable Letter of Credit Fernwood Section III	
Irrevocable Letter of Credit New Prairie Knolls Section I First Replat	
Irrevocable Letter of Credit New Prairie Knolls Subdivision, Phase III	
Irrevocable Letter of Credit New Prairie Knolls Subdivision, Phase IV	
Irrevocable Letter of Credit Stone Oak Farms Subdivision	
Irrevocable Letter of Credit Westwood Knolls Subdivision	
Special Events Requests	
Description	

Traffic Regulatory Requests
Description

Project Completion Affidavit
Description

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure, Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

Jessica Clark, County Engineer, office on the 7th floor.

A)
IN THE MATTER OF APPROVAL
OF 2020 COMMUNITY CROSSINGS
MATCHING GRANT-FINANCIAL
COMMITMENT LETTER

This is a required document for our application to be considered eligible for consideration. We are requesting Mr. Kostielney signature. The funds are in our 2020 budget. We are expecting our local share of the costs to be approximately \$1,250,000.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF TRAFFIC REGULATORY
ORDINANCE

This is a no parking regulation on Northern Avenue from Bulla Road to end of road, west side only.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure, Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF SMALL STRUCTURE
INSPECTION AND INVENTORY
PROGRAM

This agreement fee is \$150,083.00 for the inspection and inventory of up to 175 small structures.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure, Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

OLD BUSINESS:

None

PUBLIC COMMENTS:

Dan Caruso, 305 Compton St., New Carlisle.

Mr. Caruso speaks about Elwood, Illinois and its failures and comparing it to Northern Indiana.

Mr. Thomas states that those comments mirror his own.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Audio was not available for this meeting.