

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 7, 2020 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

ELECTION OF OFFICERS:

The meeting is called to order by Auditor Michael Hamann.
The first order of business is to elect the officers for the calendar year 2020.
Mr. Hamann asked for nomination of President.
Dr. Fleming nominates Andy Kostielney for President.
Motion seconded by Mr. Kostielney.
Motion passed by a 2-1 vote.
Mr. Kostielney asked for nomination of Vice President.
Mr. Kostielney nominated Dr. Fleming as Vice President and Dr. Fleming seconded.
Motion passed by a 2-1 vote.

Mr. Kostielney asks for a moment of silence in remembrance of Bob Beutter who has passed away.

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

Jessica Clark, County Engineer, offices on the 7th floor.
R&S 91901D-2 Community crossing matching grant maintenance asphalt overlay program.

Niblock Excavating Inc
Bristol, IN

Rieth Riley Const. Co.
South Bend, IN

Walsh & Kelly Paving Contractors
South Bend, IN

The bid amounts can be obtained from the County Engineers office.

Dr. Fleming moved to accept the above requests and turn them over for further review and study as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)

Next on the agenda was to approve Department Appointments for 2020, they are as follows:

DEPARTMENT APPOINTMENTS 2019

NAME	POSITION
Frank J. Agostino	Deputy County Attorney
Peter J. Agostino	Assistant County Attorney
John Antonucci	Emergency Management Director
Jessica Clark	County Engineer
Brian Davidson	Building Engineer
Brandie Ecker	Deputy County Attorney
Kimberly Karkiewicz	Human Resources Director
Mitch Heppenheimer	Deputy County Attorney
Brittany "Bree" Roberts	Purchasing Manager
Charles "Chip" Porter	County Highway Engineer
Jamie C. Woods	County Attorney
William Schalliol	Executive Director of Economic Dev

BOARDS AND COMMISSIONS 2019

NAME	Board/Commission
Andy Kostielney, Deborah Fleming, Dave Thomas	Board of Finance
Andy Kostielney	Data Board
Andy Kostielney	Drainage Board
Deborah Fleming, Dave Thomas	Housing Consortium
Deborah Fleming	Michiana Area Council of Governments
Andy Kostielney	Northern Indiana Transportation Commuter District
Dave Thomas	St. Joseph River Basin
Andy Kostielney, Deborah Fleming, Dave Thomas	Solid Waste

Dr. Fleming moved to accept the above list as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-1 vote.

Mr. Thomas asks if there was a correction made on the River Basin.

Mr. Kostielney states that it has not. Marie was going to but got called out. This will be verified to see who this should be.

C)

**IN THE MATTER OF APPROVING
THE CENDER & COMPANY
SERVICE AGREEMENT**

This is an agreement of financial services that are provided to the County.

Mr. Thomas. I like the not to exceed \$75,000.00.

Mike Hamann, County Auditor, offices on the 2nd floor. We need to keep in mind that we have no idea what may happen with Mr. Murphy's health. We may need to rely on our vendor more and revisit this contract.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

**IN THE MATTER OF APPROVING
AN AGREEMENT BY ST JOSEPH**

COUNTY ALLOWING UNION TWP.
AND/OR UNION NORTH AMBULANCE
SERVICE, INC. TO INSTALL REPEATER
EQUIPMENT

Peter Agostino, 131 S Taylor.

This is an agreement that allows Union North Ambulance to have a repeater on a tower in Union Township. They have agreed to pay for the expenses. State laws does allow this.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
REGIONAL WATER AND SEWER
DISTRICT APPOINTMENT

F)
IN THE MATTER OF APPROVING
REGIONAL WATER AND SEWER
DISTRICT REAPPOINTMENT

Dr. Fleming nominates Roger Nawrot and Jessica Clark.

Motion seconded by Mr. Thomas.

Mr. Kostielney asks if there are any other nominations. Seeing none nominations are closed.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

CONSENT AGENDA

Development / Subdivision Requests	
Description	
Irrevocable Letter of Credit Boulder Bay Subdivision	
Irrevocable Letter of Credit The Farms Subdivision	
Irrevocable Letter of Credit New Prairie Knolls Subdivision, Section 1, First Replat	
Irrevocable Letter of Credit New Prairie Knolls Subdivision, Phase III	
Irrevocable Letter of Credit New Prairie Knolls Subdivision, Phase IV	
Irrevocable Letter of Credit Cash-In Stone Oak Farms Subdivision	
Surety Cash-In Westwood Knolls Subdivision	
Special Event Requests	
Description	
Traffic Regulatory Requests	
Description	

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Jessica Clark, County Engineer, office on the 7th floor.

A)
IN THE MATTER OF APPROVAL
OF UNIFORM CONFLICT OF
INTEREST DISCLOSURE
STATEMENT

This annual statement is in reference to Jessica Clark and Lochmueller Group.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF SECOND AMENDMENT TO
MEMORANDUM OF UNDERSTANDING
FOR THE PORTAGE AVENUE OVER
CONRAIL STRUCTURE REPLACEMENT

The work is now complete, and the amendment finalizes the City of South Bend's committed share to reflect the actual costs incurred in the field.
The amendment establishes the City shall reimburse the County \$62,846.80 for their share of the project and requested improvements.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

Bill Schalliol, Economic Development Director, offices on the 4th floor.

C)
IN THE MATTER OF APPROVAL
OF 2020 FINANCIAL SERVICE
AGREEMENT WITH CENDER
& COMPANY

This is to provide financial consulting services for the Redevelopment Commission's economic development areas. This is a not to exceed amount of \$50,000.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
OF 2020 LEGAL SERVICE
AGREEMENT WITH THORNE
GRODNIK LLP

This agreement is to provide the Commission with legal services. This proposal is set on an hourly basis and the rates of the four staff members generally assigned are noted in the agreement.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVAL
OF GRANTS CONSULTING AND
ADVOCACY AGREEMENT WITH
TAI GINSBERG & ASSOCIATES LLC

We have used them for a number of years to provide services to the Redevelopment Commission as well as the County. There are also legislative services that he provides at the DC level that we believe are very advantageous to us. We ask for your approval. It is a not to exceed amount of \$60,000.00.

Mr. Thomas. Will you be adding this cost to the total of the IEC?

Mr. Schalliol. I will go back in and look at that.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-1 vote.

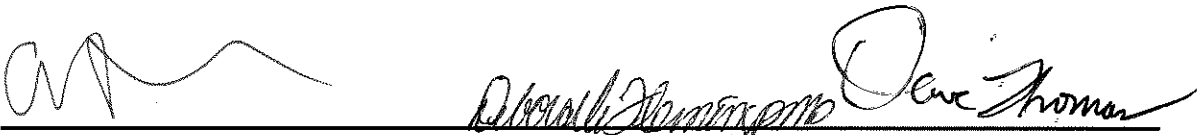
OLD BUSINESS:

None

PUBLIC COMMENTS:

None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.



ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.